

DEVELOPER LETTERHEAD

Date

Dear Homeowners of _____ Subdivision,

As you may be aware, landscaping, grading and driveway paving for your new home may not always be completed by the date of closing.

Until such time as the final grading is completed and certified by our consulting engineer, we require that homeowners refrain from undertaking certain works, including:

- Installing fencing
- Installing decks
- Installing swimming pools
- Landscaping of any kind that will affect the grading, elevation or drainage
- Widening driveways

The Subdivision Agreement, registered on title, and your Agreement of Purchase and Sale are specific to these restrictions.

The widths of driveways have been pre-set through the engineering design of the subdivision and re-iterated on your individual lot grading plan and will not change.

As a reminder, your property does not extend to the travelled portion of the road. The boulevard in front of your home is municipal property. No landscaping or alterations to driveways within the municipal property are permitted. All water services must be outside of the driveway and always accessible.

Applications for modifications to entrances are not accepted by the City, for properties within an un-assumed subdivision.

These provisions may seem restrictive but they are in fact for everyone's benefit.

_____ must comply with the terms of the subdivision agreement. You may be responsible for costs incurred to remove any works and remedy the grading.

Comment [RP1]: Insert Developer /Owner

We thank you for your co-operation in this matter. Should you have any questions, please do not hesitate to contact us at:

Consulting Engineer – NAME, PHONE, EMAIL

Developer – NAME, PHONE, EMAIL,

Contractor/Builder – NAME, PHONE, EMAIL

Comment [RP2]: Insert all contact information

Best Regards,

c.c. Supervisor, CKL Development Engineering