



Realty Services – Legal Services
 26 Francis Street, P.O. Box 9000
 Lindsay, Ontario K9V 5R8
 Phone: 705-324-9411 ext. 1261 or 2116
 Fax: 705-324-7058
 E-mail: realtyservices@kawarthalakes.ca

APPLICATION SHORELINE ROAD ALLOWANCE OR ROAD ALLOWANCE PURCHASE INQUIRY

Office Use Only			
Date Stamp – Date Received:	Received By:		
	Application Fee Paid (\$139.10)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Paid:
	Account No: 1-3-8510-8510 (JDE: 11450.44425)		
Requirements/checklist for complete application:			
Original completed and signed Application Form			
\$139.10 Application Fee (non-refundable) payable to the City of Kawartha Lakes			
Copy of your deed or tax bill for your adjoining property			
1.0–Applicant and Property Information			
Applicant Information			
Applicant	Surname:	First Name:	
Mailing Address	Street No. & Name:	Unit Number/P.O. Box, Etc.	
	Town/City:	Province	Postal Code
Contact	Phone (day):	Fax:	
	Email:		
Shoreline Road Allowance or Road Allowance Information			
Civic Address of Adjoining Property	Street No. & Name	Town/Township:	
Legal Description (if no adjoining civic address)			
Intended use of lands			

2.0– Additional Information

Please provide any additional information you feel would be beneficial to the application (e.g. Do you have any Planning/Building applications currently in progress which require the purchase of municipal property; do you have any encroachments located on the shoreline or road allowance):

3.0– Applicant Consent

I/We, _____, being the applicant(s), hereby agree and acknowledge as follows:

1. That this application and any supporting material - including surveys, sketches and photographs - filed with this application are public information, and form part of the public record. As public information, the applicant(s) hereby consents to the City copying and releasing the application and supporting materials for either its own use in the processing of the application or at the request of any third party.
2. I/We as applicant(s)/purchaser(s) are responsible for any and all costs which are incurred by the municipality in connection to the transaction, such as the cost of any required appraisals, reference plan of surveys, public advertising, city staff time fee, legal and registration costs, and any other costs which may be incurred by the municipality in connection to this application.
3. It is my/our responsibility to notify the Realty Services Department of the City of Kawartha Lakes, in writing, should I/we decide at any point to no longer proceed with this transaction. I/we confirm that any costs which are incurred by the municipality until such time as written notice to terminate the transaction is received are my/our responsibility.
4. In signing below, I/we acknowledge that I/we are the owner(s) of any encroachment(s) on the land that I/we are applying to purchase. I/we acknowledge that this does not guarantee approval of the above request.
5. By signing below I/we are confirming that I/we would like to proceed with this transaction.

Date	Signature
Date	Signature

The information on this form is being collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* and the *Municipal Act*, for the principle purpose of processing your application. Questions about this collection should be directed to the City Clerk or Deputy Clerk at 705-324-9411 extension 1295 or 1322.