



Online Banking Payment Instructions

1. Navigate to the Bill Payment section of your online banking app/website.
2. Select "Add Payee" and search for - "Kawartha Lakes (City of)" - multiple options may populate.
3. Select "Kawartha Lakes (City of) Building Division" or whatever variation your banking institution uses, but must contain a variation of the word "building".
4. See below for a selection of the most common banking institutions and their version of the name:

Banking Institution Payee Wording:

BMO Bank of Montreal	- Kawartha Lakes (City) Building Div
Central 1	- City of Kawartha Lakes - Building Div
CIBC	- Kawartha Lakes (City) Building Divisn
Desjardins Online Solutions	- CKAWARTHA BUILDING
Manulife Bank	- Kawartha Lakes Building Div, City Of
Meridian Credit Union	- Kawartha Lakes Building Div, City of
National Bank	- Kawartha Lakes – BD
PC Financial	- Kawartha Lakes – Building Div, City of
RBC	- Kawartha Lakes (City) Building Div.
Scotia Bank	- Kawartha Lakes (City) Build Div
Tangerine Bank	- Kawartha Lakes Building Div, City Of
TD Canada Trust	- Kawartha Lakes – Building Services

If you do not see an option containing Building Division or a variation of, do not make a payment into another CKL account as your payment may not be recognized as a building permit and delays will occur. In this case contact the Building and Septic Division to determine alternate payment options.

Frequently Asked Questions:

- For property owners making payments, your property Assessment Roll Number will be your account number;
- Your Assessment Roll Number can be found on your invoice, tax bill or by contacting the Building and Septic Division at buildingadmin@kawarthalakes.ca;
- The number is 15 digits in length and starts with 1651xxxxxxxxxxx.
- For contractors who make frequent payments on behalf of clients, your account number will be assigned to you by Building and Septic Division Admin staff. Please contact buildingadmin@kawarthalakes.ca to obtain your unique account number.