

City of Kawartha Lakes

Ontario Early Years Child and Family Centres

2017 Initial Plan

September 29, 2017



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Introduction

On January 1, 2018 the City of Kawartha Lakes as the Consolidated Municipal Service Manager (CMSM) for the City of Kawartha Lakes and the County of Haliburton will become responsible for the service delivery management of mandatory Ontario Early Years Child and Family Centres (CFC) core services in the City of Kawartha Lakes (City) and the County of Haliburton (County).

The Ministry of Education (MEDU) currently funds four programs for the early years:

1. Ontario Early Years Centres
2. Parenting and Family Literacy Centres
3. Child Care Resource Centres
4. Better Beginnings Better Futures

All four of these child and family programs will be combined into one program model. Services will be provided through local CFC's.

The CFC's will provide free programs and services so that all children 0 to 6 years of age have access to inclusive play and inquiry-based learning opportunities to improve their developmental health and well-being. All expecting parents, parents, caregivers and home child care providers will have access to high quality services that support them in their role.

The MEDU has established the mandatory core services that CFC's must provide at no cost to program participants. The mandatory core services ⁽¹⁾ are:

Engaging Parents and Caregivers

- Discussions and information sharing about child development, parenting, nutrition, play and inquiry-based learning, and other topics that support their role
- Pre- and postnatal support programs to enhance parent and caregiver well-being and to support them in their role(s)
- Targeted outreach activities directed at parents and caregivers that could benefit from CFC programs and services but are not currently accessing services for a variety of reasons (e.g., newcomers to Ontario, teen parents, low-income families, etc.)

Supporting Early Learning and Development

- Drop-in programs and other programs and services that build responsive adult-child relationships and encourage children's exploration, play and inquiry, supported by How Does Learning Happen? Ontario's Pedagogy for the Early Years

Making Connections for Families

- Responding to a parent/caregiver concern about their child's development through conversation and observation supported by validated tools and resources (e.g., developmental surveillance, NDDS). In some cases, this may result in supporting parents/caregivers to seek additional support from primary care or other regulated health professionals
- Information sharing about and facilitating connections with specialized community services (such as children's rehabilitation services), coordinated service planning, public health, education, child care, and child welfare, as appropriate
- Information sharing about programs and services available for the whole family beyond the early years

As part of the Ministry of Education CFC planning guidelines, local needs assessments must be completed. Over the past several months the City of Kawartha Lakes has been gathering demographic and social data, conducting surveys, holding public consultations in order to reach out to parents, caregivers and service providers in the City of Kawartha Lakes and the County of Haliburton to complete the needs assessment.

The purpose of the needs assessment in the City of Kawartha Lakes and the County of Haliburton is not just to satisfy a requirement of the Ministry of Education, but more importantly to gather information that will assist the City of Kawartha Lakes, the CFC service provider and the community to understand how to most effectively use the funding that will be made available for CFC programs in services within our CMSM area.

The purpose of the needs assessment was to gather information and feedback, it was not to evaluate the current child and family services that are offered in our community through the Ontario Early Years Centre Haliburton Victoria Brock Inc. (OEYC HVB). The needs assessment was not a method to select locations, hours of service, etc. The information gathered as part of the needs assessment will be used as resources for the

selected CFC service provider to determine locations, hours of service, etc., in consultation with the City of Kawartha Lakes and the community.

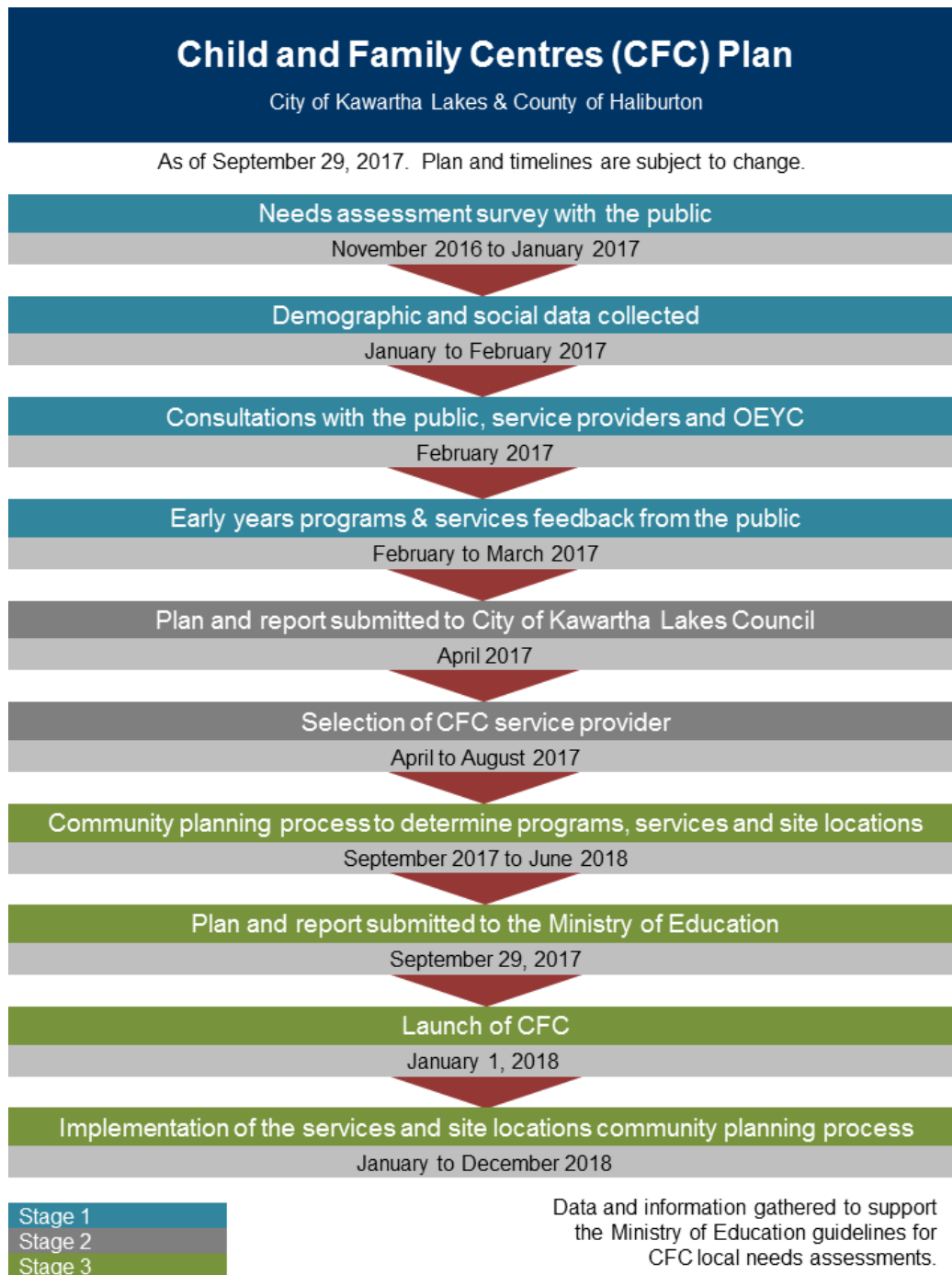
This report summarizes the information and data gathered and comments on what the public in the City of Kawartha Lakes and the County of Haliburton have identified as the most important features and services that the CFC should offer.

The first year of motherhood for me was difficult, to say the least, and when I went into EY and met other moms who were having just as difficult time made me feel I wasn't alone.

Quote from parent when responding to the parent feedback question, "Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?"

Plan

Diagram 1: CFC Plan



OEYCFC Survey Analysis

In the fall of 2016 a survey was circulated amongst community service providers, child care agencies and the City social services department. Both physical copies of the survey and an online version were available for parents and caregivers to complete in both the City and County.

The goal of this survey was to gather feedback from parents and caregivers of children 0 to 6 to understand when they wanted to attend CFC programs, how far they would be willing to travel to attend, how often they wanted to attend and gauge interest in a sample of programs that could be offered, but are not mandated as part of the CFC core services.

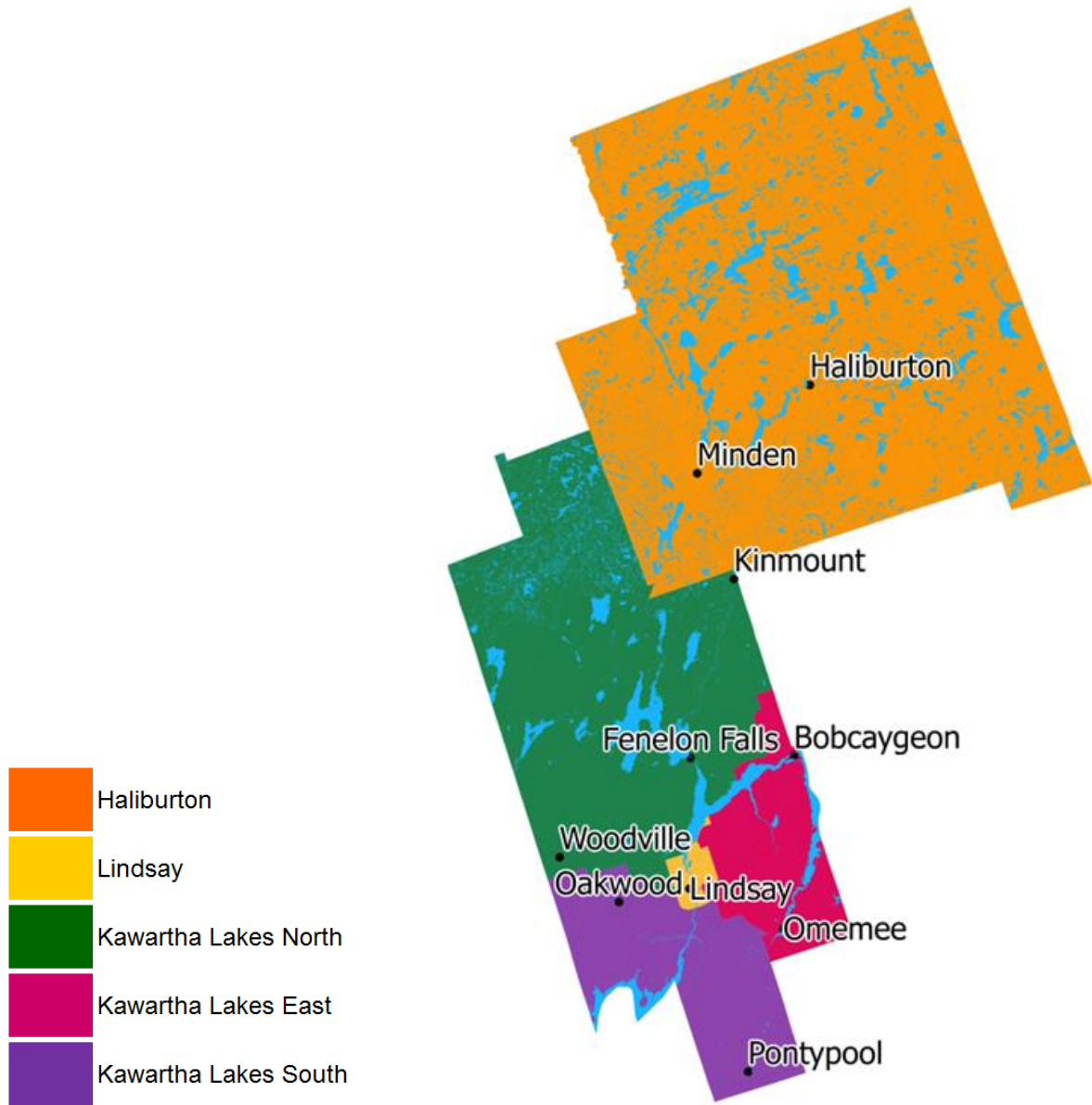
In total 355 surveys were completed. Postal codes where parents and caregivers live were recorded in order to monitor the survey responses. The type of agency that families received the survey from was also recorded. The number of surveys received by area and type of agency is shown in diagram 2.

The five geographic areas (diagram 3) used were determined during the Early Development Instrument (EDI) data analysis from the summer of 2016. Statistics Canada dissemination areas were grouped together to ensure that each area included at least 100 children with valid EDI questionnaires for analysis.

Diagram 2: Surveys Received

Total		
	All surveys received	355
By Agency Type		
	OEYC	204
	Child Care	135
	Other	16
By Area		
	Lindsay	127
	Haliburton	67
	North KL	36
	East KL	45
	South KL	46
	No postal code or out of area	34

Diagram 3: Area Map



Public Consultations

When asked how far people would be willing to drive to the CFC, only 16% said that they would only be willing to drive 10 minutes or less. Just over 80% of those surveyed would be willing to drive 11 to 20 minutes to attend a CFC program. See diagram 4.

Diagram 4: How far are people willing to drive to CFC programs?

	Number of Responses	Percentage
10 minutes or less	51	15.9%
11 to 20 minutes	144	44.9%
21 to 30 minutes	103	32.1%
More than 30 minutes	13	4.0%
I am not driving	10	3.1%

Just over 3% of respondents indicated that they are not driving. We need to be cautious when interpreting this data. We are not sure if people were not able to drive to a CFC program because they do not have a vehicle or if they only prefer to walk. However, as part of the CFC mandatory core services, the CFC must find methods to reach populations that are currently not accessing services for whatever reason, (e.g., newcomers to Ontario, teen parents, low-income families, etc.)

The survey was structured to evaluate responses using a Kano analysis ⁽²⁾ to reveal the public’s satisfaction with regard to the types services provided, how far respondents were willing to travel, how often the services should be provided and also their desire for several optional programs.

In a Kano analysis structured survey, paired questions ask respondents how they feel if the service, program, etc. was part of the CFC services in their community or if the service, program, etc. was not part of the CFC services in their community.

As an example, both of these questions were asked in the survey where programs in the morning is the feature being reviewed:

Question 1 (Feature Present). If the CFC offered programs in the morning how would you feel?

- I like it
- I expect it

- I am neutral
- I can tolerate it
- I dislike it

Question 2 (Feature Absent). If the CFC was not able to offer programs in the morning, how would you feel?

- I like it
- I expect it
- I am neutral
- I can tolerate it
- I dislike it

Applying the responses to the paired question 1 and question 2 against diagram 5 we can determine how people feel about the feature in question.

“Being a new mother, I really appreciated the ability to meet and mingle with other mothers.”

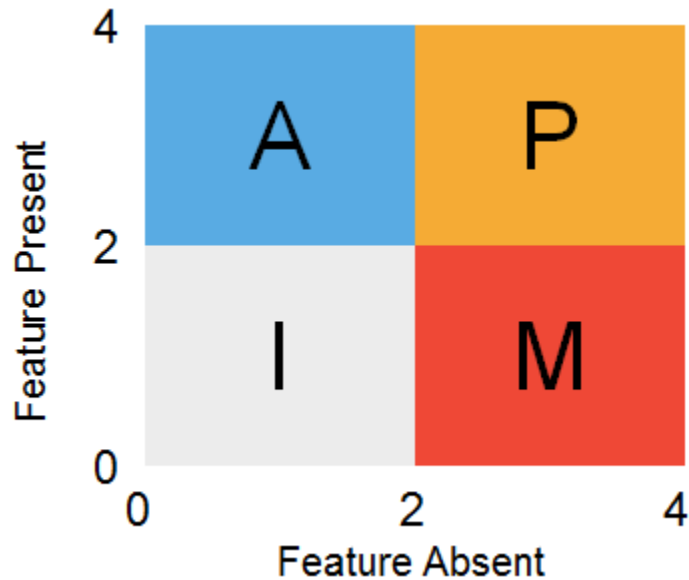
Quote from parent when responding to the parent feedback question, “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?”

Diagram 5: Kano continuous analysis

Feature Present (Y) (Question 2)		Feature Absent (X) (Question 1)				
		I like it	I expect it	I am neutral	I can tolerate it	I dislike it
		-2	-1	0	2	4
I like it	4	Q	A	A	A	P
I expect it	2	R	Q	I	I	M
I am neutral	0	R	I	I	I	M
I can tolerate it	-1	R	I	I	Q	M
I dislike it	-2	R	R	R	R	Q
M	Must Be	These features are expected from customers.				
P	Performance	Customers are more satisfied when this feature is offered more frequently.				
A	Attractive	These are unexpected features that cause a positive reaction.				
I	Indifferent	Whether present or not, these features don't make a real difference.				
Q	Questionable	Customers have given conflicting responses to the paired questions.				
R	Reverse	Customers like the absence and dislike the presence of a feature.				

The feature absent scores from all respondents for a particular question are averaged to represent the X value. The feature present scores are averaged to represent the Y value.

Diagram 6: Kano continuous analysis graphing model.



The paired question can then be located on a graph (see diagram 6) and depending on where the X-Y pair fall, will help us determine the feature satisfaction for our survey respondents. In general the **Must Be** category has more value than the **Performance** category which has more value than the **Attractive** category which has more value than the **Indifferent** category.

In summary, when providing CFC services we want to satisfy Must Be items first, then Performance items, then Attractive items and lastly Indifferent items.

The graphs shown under diagram 8 are the continuous analysis for each of the paired questions asked on the survey. Each question has a number of responses shown. These represent how different groups of people responded. The groups are broken down in the following manner as shown in diagram 7.

Diagram 7: Kano continuous analysis legend of groups of respondents to the survey.

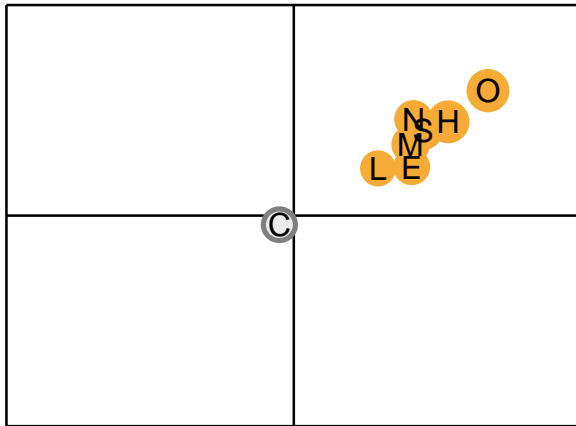
M	CMSM
O	OEYC
C	Child Care
H	Haliburton
L	Lindsay
N	North KL
E	East KL
S	South KL

The graphs in diagram 8 are generally positioned in order of importance based on the survey responses. Especially after moving from the first 4 or 5 features, there is definitely an opportunity for discussion about how to position their importance.

“I was able to build relationships with parents I would not have otherwise met in a fun, risk-free, non-judgmental environment.”

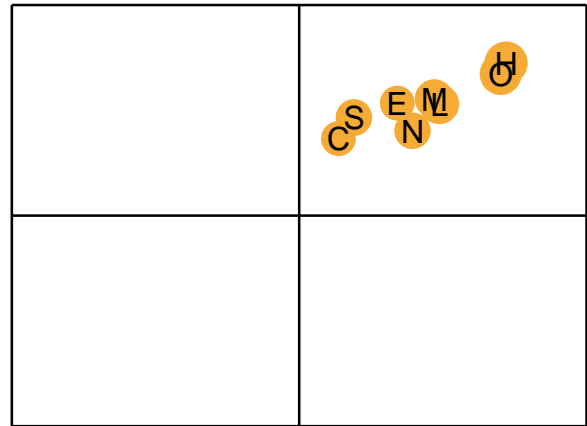
Quote from parent when responding to the parent feedback question, “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?”

Diagram 8a: Morning programs



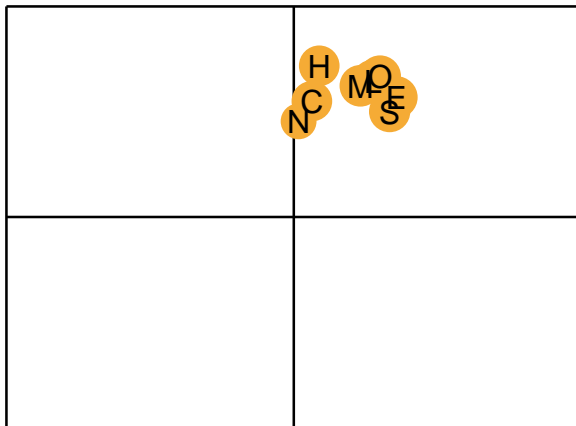
Groups of respondents in all cases except for child care families are solidly in the Performance category. The more often morning programs are offered the more satisfied families will be.

Diagram 8b: Multiple days per week



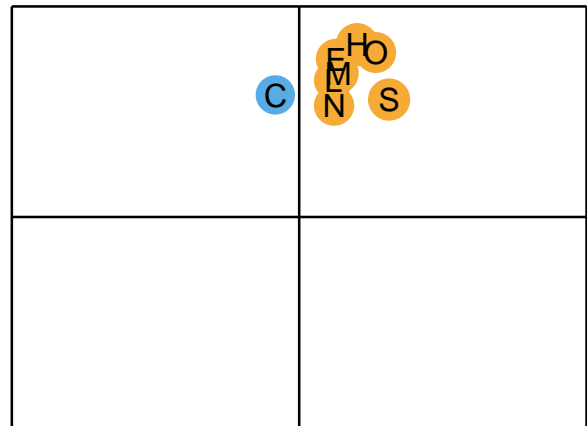
All groups will be very satisfied if CFC programs are offered multiple days per week in their community.

Diagram 8c: Summer programs



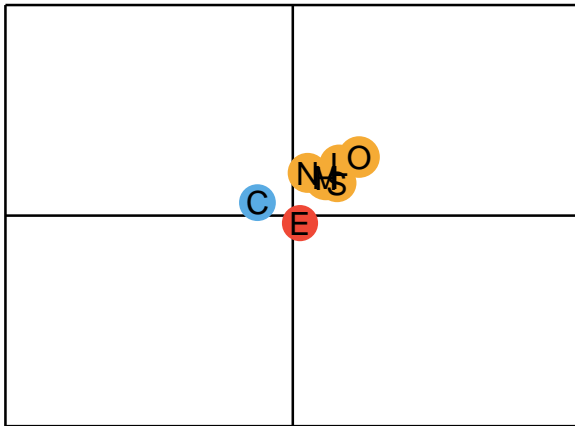
The cluster of responses is very close to falling in the Attractive category. Families will be pleased if summer programs are offered.

Diagram 8d: Driving time within 15 minutes



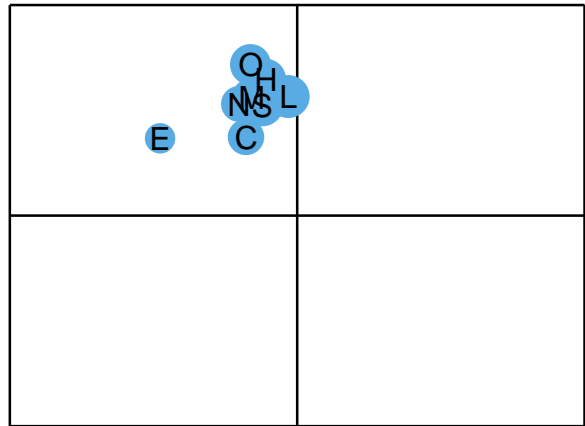
Families will be satisfied if CFC programs are offered within a 15 minute drive.

Diagram 8e: Afternoon programs



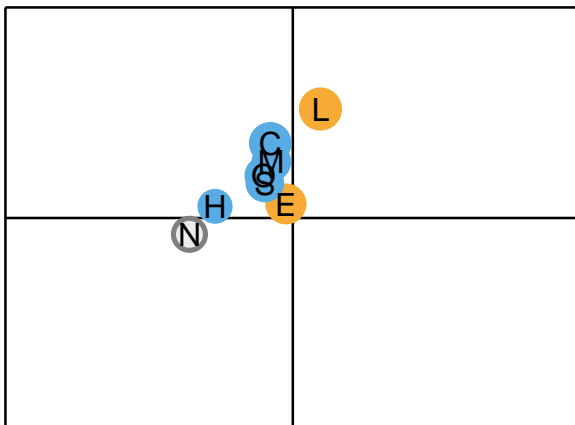
This is a unique cluster right around the centre of all four categories; however more groups are tending to view this item in the Performance category and would be satisfied with afternoon programs.

Diagram 8f: Walking time less than 15 minutes



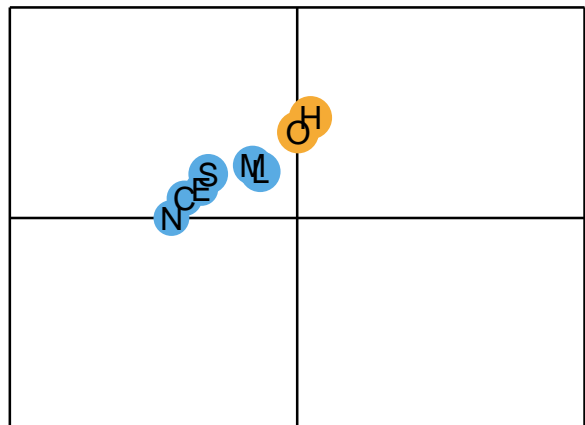
All groups have responded that they would be surprised, but happy, if CFC programs were within a 15 minute walk for them.

Diagram 8g: Weekend programs



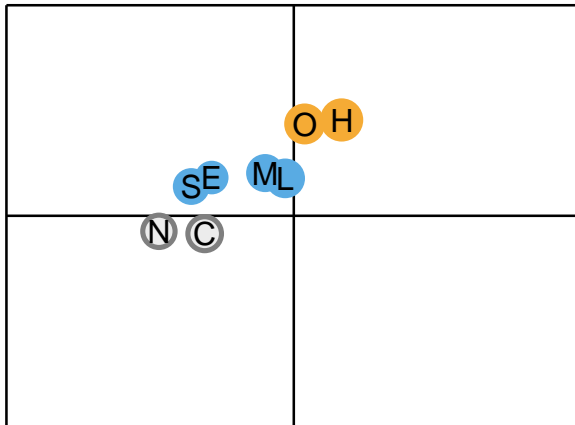
In general the cluster is within the Attractive category. Therefore families would be pleasantly surprised if CFC programs are offered on weekends.

Diagram 8h: Infant massage



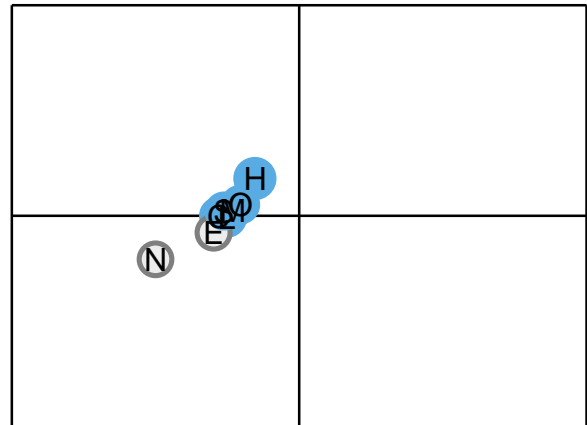
The cluster is spread across the Attractive category and into the Performance area. Families will be happy if infant massage programs are offered.

Diagram 8i: Toy Lending



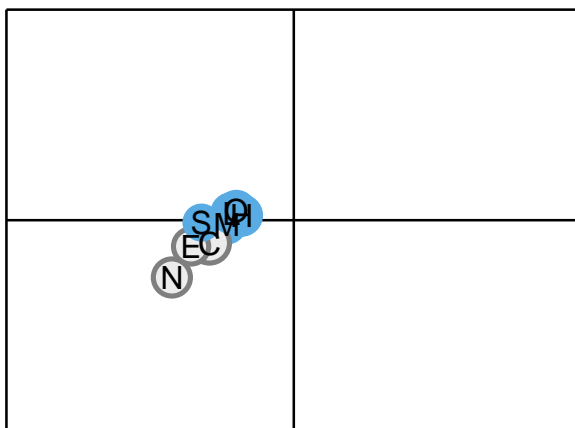
The response to a toy lending program at the CFC led to a variety of responses, from Indifference in North KL and from child care families to OEYC and Haliburton families that fell into the Performance category.

Diagram 8j: Clothing exchange



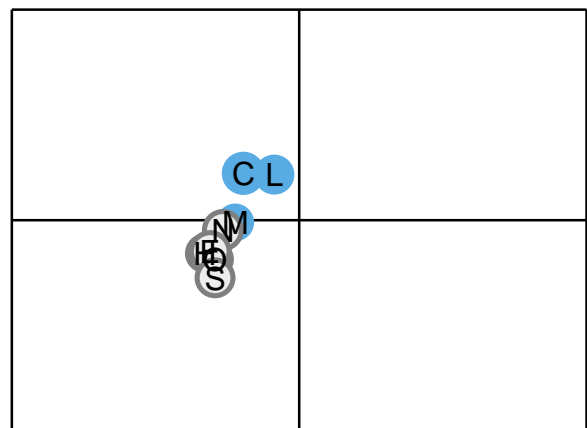
The clothing exchange has a very tight cluster between the Attractive category and the Indifferent category.

Diagram 8k: Food bank at the CFC



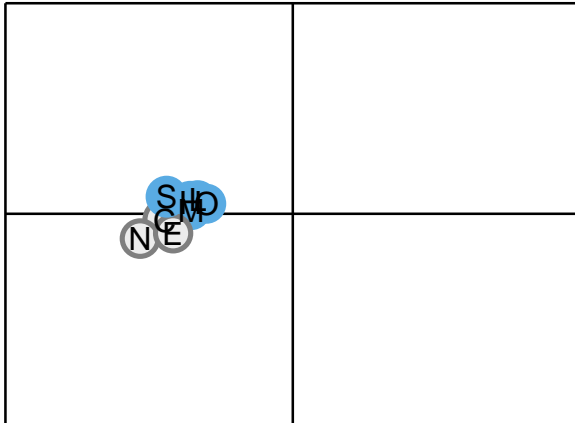
A food bank operated within CFC's is bordering on the Indifferent and Attractive categories.

Diagram 8l: Evening programs



Programs offered in the evening were attractive to child care families and families in Lindsay, but was falling into the Indifferent category for most groups.

Diagram 8m: Online programming



Online programming through the CFC's was tightly clustered on the border between the Indifferent and Attractive category.

When reviewing the graphs in diagram 8 it is apparent that providing services in the morning, offering services multiple days per week in people's communities, offering programming in the summer, offering programs at locations within a 15 minute drive time and providing afternoon programs are the most important.

It is interesting to note the differences between those parents and caregivers that completed the survey through child care agencies and all others. In diagram 8a child care parents and caregivers find morning programming less important than OEYC families.

It makes sense and is reasonable that families accessing child care in the morning may not be available to attend a CFC program at that time.

Respondents indicated that programs offered online, in the evening, an on-site food bank or a clothing exchange were of less value.

While they are still attractive to many of those that responded they should not be the first priority when evaluating how best to utilize the CFC funding.

Having CFC programs within 15 minutes walking distance, having weekend programming, offering infant massage programs and a toy lending library are all bordering the indifferent – attractive – performance area of the graph. Further discussion with the CFC service provider and community partners will be required to determine how these services may best fit into the CFC services offered.

Early Years Index

At the heart of the CFC needs assessment is the desire to improve the outcomes for children in the City and County.

The Early Development Instrument (EDI) is a measure of children’s development at a population level and is an MEDU funded and endorsed outcome measurement of our children’s early years. The EDI vulnerability rate is the percentage of children that are found to be vulnerable in any of the 5 developmental domains of the EDI.

Vulnerability is defined as children who score in the lowest 10th percentile against the provincial baseline. The EDI vulnerability rate in one or more domains varies from 21.8% to 43.1% in our area.

A lower EDI vulnerability rate would indicate that more children are ready for school and for life.

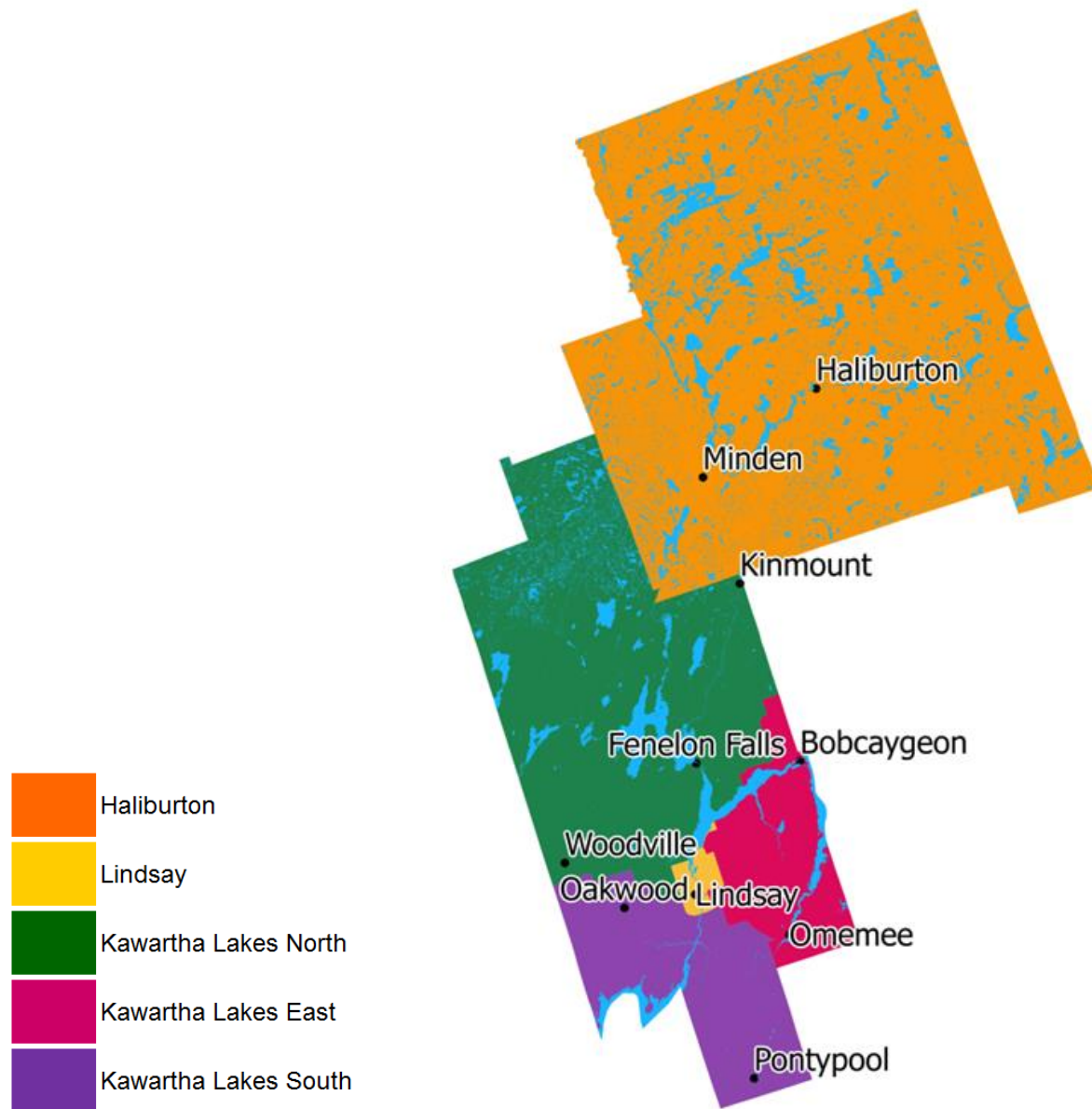
The social conditions that children grow up in, within their family, their neighbourhood and their community all influence their development. ⁽⁷⁾

Diagram 9: Early Years Index

Area	(3) P11	(3) P15	(4) (6) EDI	(5) HS	(5) AI	(5) ER	(3) SDW	(3) SPF	(3) LA	(3) PD
Haliburton	625	102	43.1%	22%	\$35,510	46%	16%	26%	12%	4.18
Lindsay	1155	190	39.1%	26%	\$34,314	50%	22%	34%	14%	432.1
North KL	875	130	27.7%	22%	\$37,131	52%	15%	25%	10%	10.23
East KL	780	121	28.3%	19%	\$36,671	53%	14%	23%	9%	35.56
South KL	860	128	21.8%	20%	\$40,835	63%	10%	18%	5%	22.41
P11	Population of children under 6 years of age									
P15	Population of children from 2015 with valid EDI questionnaires for analysis									
EDI	The vulnerability rate in one or more domains from the 2015 EDI									
HS	The proportion of the population aged 15 or older with no high school diploma									
AI	Average income of the population aged 15 or older									
ER	Employment ratio for the population aged 15 or older									
SDW	Proportion of the population that are separated, divorced or widowed									
SPF	Proportion of families that are lead by a single parent									
LA	Proportion of the population that are living alone									
PD	Population per square kilometre									

Along with the EDI vulnerability rates, the population of children 0 to 6, the population of children who took part in the EDI in 2015, the proportion of the population aged 15 or older with no high school diploma, the average income of the population aged 15 or older, the employment ratio for the population aged 15 or older, the proportion of the population that are separated, divorced or widowed, the proportion of families led by a single parent, the proportion of the population that are living alone and the population per square kilometre in each area have all been included in the early years index.

Diagram 10: Early Years Index Map



The population of children 0 to 6, EDI vulnerability rates and the social and material variables included in the index will allow the City of Kawartha Lakes, the CFC service

provider and the community to understand where the greatest requirements for support in our community exist and assign resources accordingly. It is recommended that these discussions include the wider early years community as outlined in the MEDU CFC planning guidelines for service system managers.

The early years index has been created with the goal of assigning weights to each of the social and material variables selected and compiling a resource allocation for each area. It is expected that when the CFC service provider is selected, the provider, the City of Kawartha Lakes and the community will work together to develop the scoring system to assist in determining site locations, programs, services and hours of operation.

It is anticipated that there may be a transition period required to fully realize the planned resource allocation by area. The early years index should be reviewed on an annual basis.

Public Consultations

In February public consultations were held in Lindsay and Haliburton. The public consultations were held in order to discuss the responsibility the City has to ensure that CFC services are delivered effectively in the City and the County and gather feedback from the public, families and community service providers to understand the needs of families with children 0 to 6 in our community.

These sessions were held on the following dates and times:

Monday February 6, 2017

Victoria Room at City Hall

Lindsay, ON

- Afternoon session: 1:00pm – 4:00pm
- Evening session: 6:00pm – 8:00pm

Monday February 13, 2017

Pinestone Conference Centre

Haliburton, ON

- Afternoon session: 1:00pm – 4:00pm
- Evening session: 6:00pm – 8:00pm

During each session the CFC core services outlined by the Ministry of Education that must be met were reviewed.

In the first session in Lindsay a more formal activity was undertaken where those in attendance assisted in determining the items that were critical to quality to ensure the CFC would be meeting the needs of children 0 to 6 in our community and their parents and caregivers.

In the evening session on February 6th a less formal approach was taken. The group participated in a sharing circle. Each of the main core service topics, engaging parents and caregivers, supporting early learning and development and making connections for families was discussed with each person in the circle having an opportunity to share what they believed contributed to meeting that core service.

This type of approach provided a much more rich discussion and an opportunity for everyone attending to share what they believed was important to them.

Based on the experience of the second session in Lindsay and the weaker than hoped attendance at both the afternoon and evening sessions, the final two public consultations in Haliburton on February 13th were also conducted in the same manner as the second session in Lindsay.

In order to summarize the public consultations, the discussions were summarized and then coded. Please see diagram 11.

Diagram 11: Consultation Coding List

A – Socioeconomics

Socioeconomic status, food banks, school snack programs, YPP, centre equipment not financially accessible, etc.

B – Physical Development

Exhausted after playing, large equipment to use, etc.

C – Children’s Social & Emotional Health

Shy, growing in confidence, independence, interacting with other children, socializing, etc.

D – Parents Feeling of Isolation

Moved, just moved, no longer felt alone, stay at home parent, new to the area, etc.

E – Better Parent / Improved Well-Being

More confident as a parent, food preparation, felt overwhelmed, coping, improved mental well-being, etc.

F – Consistent Schedule

Regular schedule, daily routine, availability, etc.

G – Ready for School

Learning environment, play and inquiry based learning, numeracy, literacy, etc.

H – Children's Belonging

Program part of the children's lives, etc.

I – Relationships with Staff

Support from staff, staff who care, etc.

J – Belonging / Connections with Other Parents

Parent to parent support, other mom's with same concerns, building friendships, etc.

K – Location

Rural area, small programs in our community less intimidating, transportation, etc.

L – Infant Programs

Infant massage, mother goose, strollercise, baby and me, etc.

M – Physical Activity Programs

Fit kids, walk in the park, etc.

N – Drop-In

O – Other Registered Programs

Family math, other registered programs that are not infant programs, etc.

P – Toys, Toy Lending Library, Book Library

Q – Lack of Activities in the Community

Nothing available in our community in the winter, no programs for young children, etc.

R – Free Programming

S – Community Partners

Health nurse, Five Counties, speech pathologist, partnerships, etc.

T – Welcoming

Judgement free, safe place to go, inclusive, etc.

U – Adapts to Community Needs

Accepts wide age ranges, etc.

V – Pre-Natal Support

W – Hours

Flexible hours, evening hours, etc.

X – Summer Programming

Y – Snacks

At the public consultations, it was found that discussion around community partners was brought up more than any other topic. This would include how the CFC and programs offered would partner with other community agencies in the community to support children 0 to 6 and their parents and caregivers at the CFC and within CFC programs.

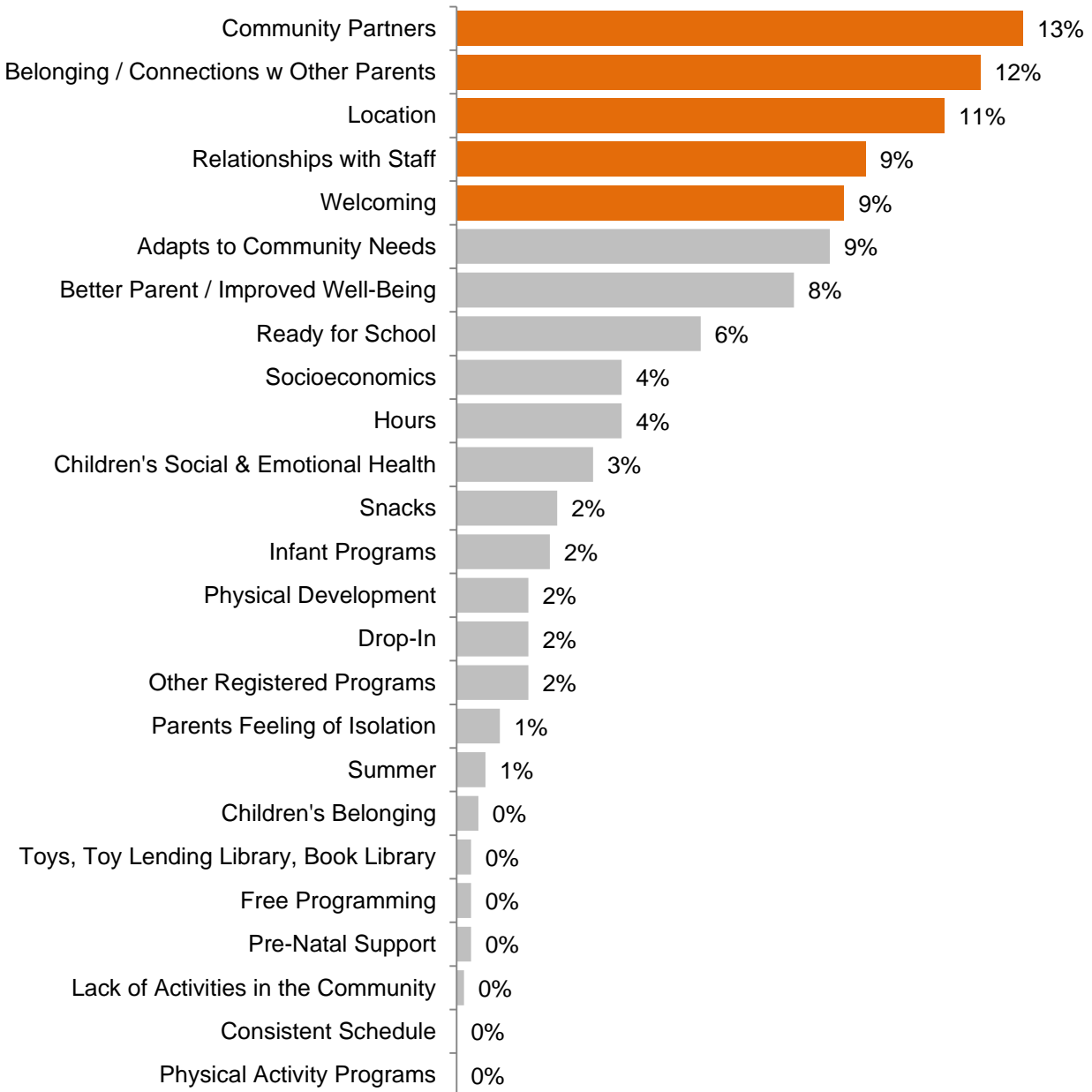
The top 5 items that were brought up at the public consultations were:

1. Ensuring beneficial relationships with community partners
2. The CFC should be a place where parents feel they belong, where they build relationships with other parents
3. The location of CFC programs
4. The relationship that parents and caregivers have with staff is really important
5. The CFC must be a welcoming and an inclusive space for all parents and caregivers

A summary of how often topics came up at the consultations is shown in diagram 12.

Diagram 12: Public Consultations Topics of Discussion

This graph shows how often each topic was brought forward compared to all other topics. Please refer to diagram 11 for further information on each topic.



Early Years Programs and Services Parent Feedback

Although the public consultations did provide great opportunities for discussion, those conversations were mostly held with service providers in the City and the County. Between the four public consultations only two families with children 0 to 6 attended.

While it was important to gather feedback from service providers who provide support for children 0 to 6 and their families, there was a need to reach more parents and caregivers.

City staff considered going directly to programs that currently deliver some of the core services and speak with parents there. This method was not used for several reasons.

Due to the funding amount for the CFC, the selection of the service provider will require an RFP process. Travelling to specific programs with the current service provider could remove the necessary level of impartiality for that process.

There was a need to provide the opportunity for parents and caregivers that do not currently access these services or attend programs with other service providers to share their feedback as well.

It was determined that a question would be asked of parents through the City of Kawartha Lakes website. The question posted on the website was, “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?” This will be referred to as the parent feedback question.

This question and link to the website was sent to the participating agencies of the Community Planning Table for Children and Youth for the City and County to share with their families. It was also sent out via Twitter through the official City of Kawartha Lakes account and the official County of Haliburton account.

73 individual responses were received with feedback regarding the CFC and the parent feedback question. The same coding methodology was used as identified in diagram 11 and applied to all of the 73 responses.

The summary of the responses and the topics that were found to be most important to respondents is shown in diagrams 13 and 14.

Nearly half of the 73 responses (see diagram 14) included all of the following topics:

1. Belonging / connections with other parents
2. Relationships with staff
3. Children’s social & emotional health

- 4. Ready for school
- 5. Better parent / improved well-being
- 6. Parents feeling of isolation

It will be crucially important that the CFC is providing support for children and parents in these areas especially.

Diagram 13: Top 10 topics from the importance question request

This graph shows how often each topic was brought forward compared to all other topics. Please refer to diagram 11 for further information on each topic.

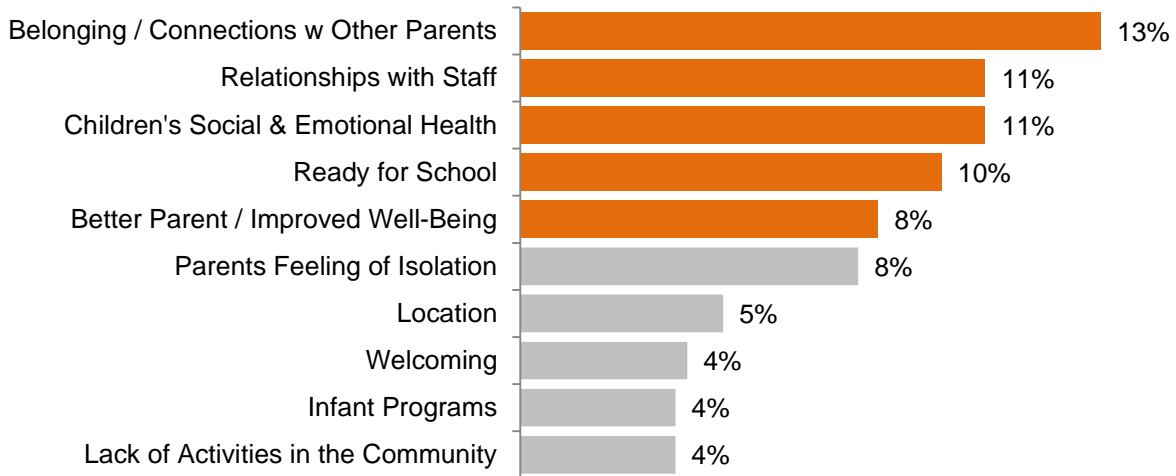
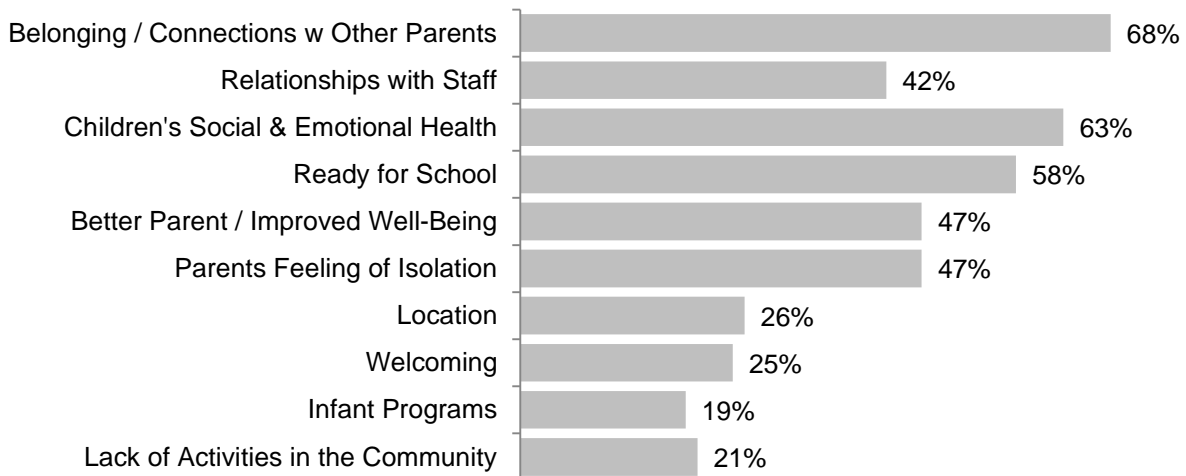


Diagram 14: Top 10 topics from the importance question request

Proportion of the 73 responses that included that specific topic.



In comparing the topics discussed at the public consultations with those brought forward from the parent feedback question later, some differences were found.

Diagram 15 shows that children’s social and emotional health and parents feeling of isolation were two topics that were raised more often in responding to the parent feedback question than in the public consultations.

Not unsurprisingly, there was much less feedback regarding community partners through the parent feedback question than in the public consultations that were attended mostly by service providers.

A note of caution should be used when reviewing the comparison shown in diagram 15. The questions asked at the public consultation were not the same as the single question asked in the parent feedback question. The comparison was completed only to identify if there were any large differences between the two groups of responses.

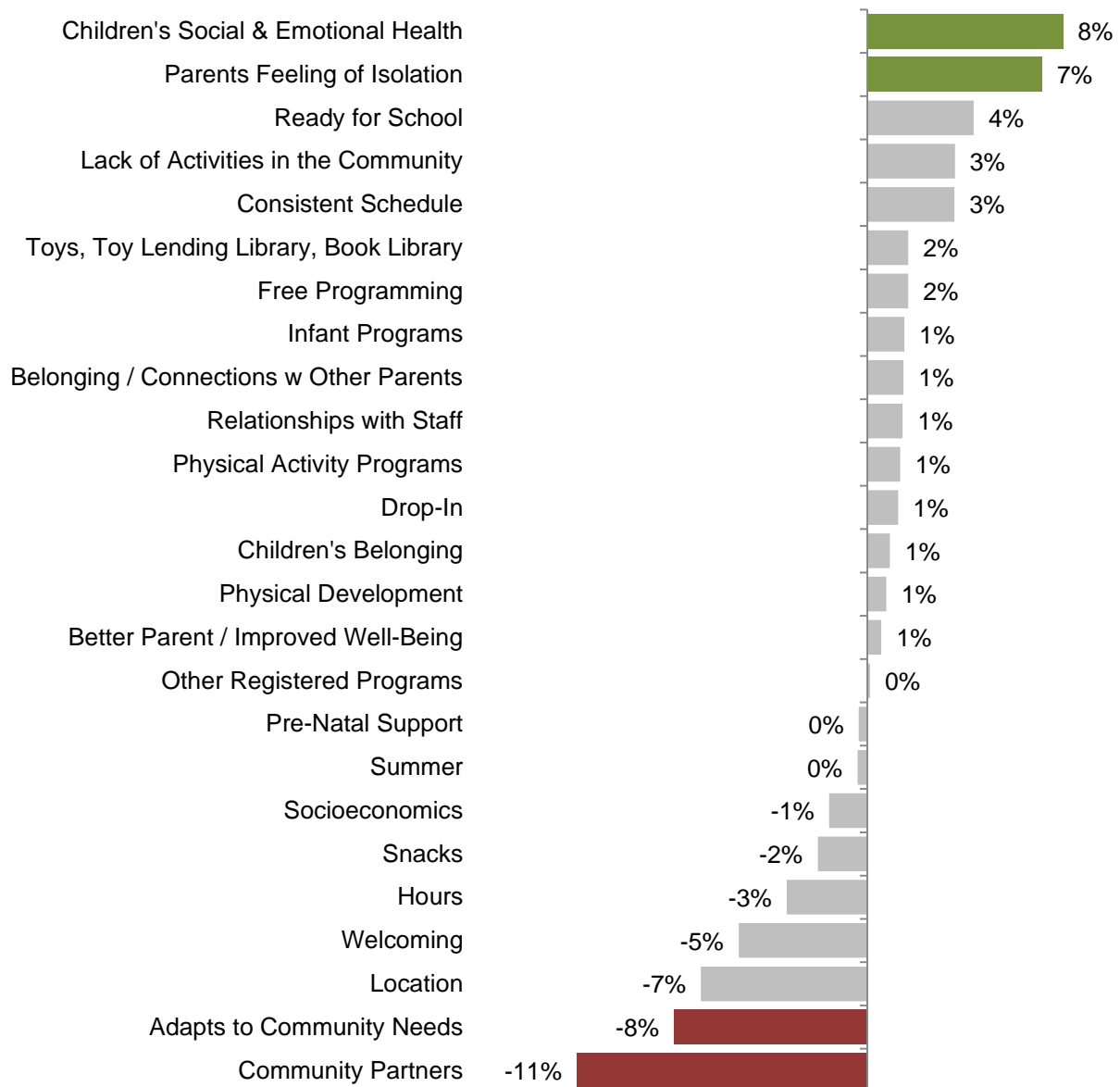
Other than at the very ends of the graph, there was little difference in the types of topics discussed at the community consultations and the feedback received through the parent feedback question.

“This is also a great place for parents to interact with other parents and share experiences and stories to help each other.”

Quote from parent when responding to the parent feedback question, “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?”

Diagram 15: Comparing Public Consultation to Parent Feedback Question

Proportion change of response topics between the public consultations (Diagram 12) and early years programs and services feedback (Diagram 13). Green bars indicate that these topics were raised more frequently in response to the parent feedback question than at the public consultations.



Ontario Early Years Centre Haliburton Victoria Brock Inc. (OEYC) Staff Consultation

On February 17th City staff held a CFC consultation with the OEYC staff. A sharing circle format was used.

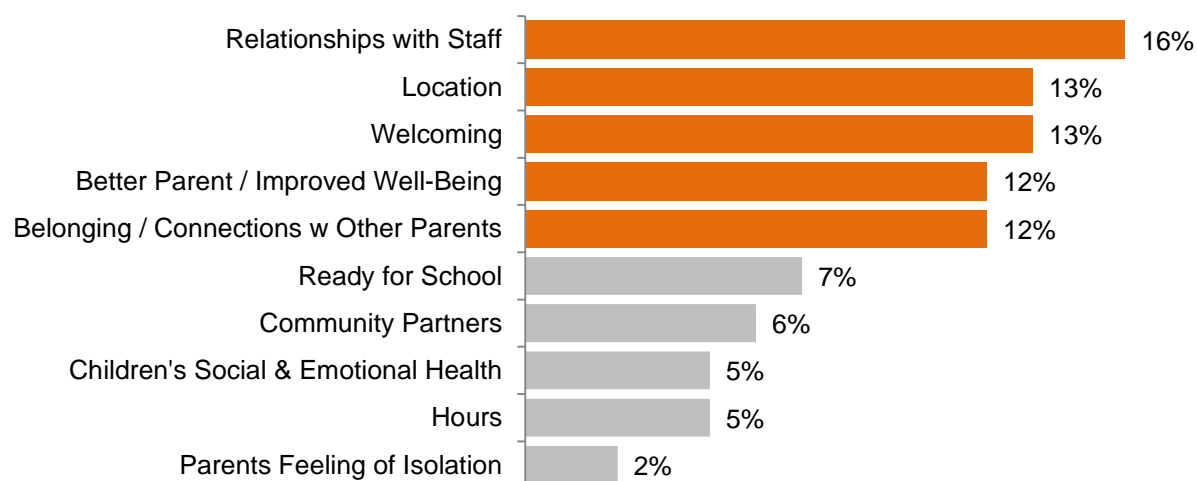
OEYC staff were able to provide their feedback and describe how the main topics of the CFC mandatory core services can be met.

What is especially interesting is that 8 of the top 10 items between diagrams 13 and 16 are common. Where diagram 16 lists the top ten items put forward in the OEYC consultation and diagram 13 lists the top ten items put forward by the public in response to the question, 'why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?'

The OEYC staff have identified that the importance of building relationships with parents and caregivers, the location of programs and services, ensuring a welcoming environment, supporting parents and caregivers in their parenting role and the importance of providing a safe space where parents can connect with each other are the foundations of an early years child and family centre.

Diagram 16: Top 10 topics from the OEYC consultation

Proportion of the topics recorded in the OEYC consultation summary.



Space in Schools

Both local school boards have indicated that space is potentially available in their schools for CFC programs.

The Trillium Lakelands District School Board (TLDSB) has published a pupil accommodation long term plan ⁽¹¹⁾ where enrolment figures, percent of space utilized and unused spaces has been made publicly available. By evaluating the actual enrolment in 2016, schools were scored on their opportunity to potentially house a CFC program based on these criteria and point scoring system:

- 2 – OEYC program at the school
- 1 – At least 100 unused spaces
- 1 – At least 150 unused spaces
- 1 – At least 200 unused spaces
- 1 - Utilized less than 70%
- 1 – Utilized less than 60%
- 1 – Utilized less than 50%

Therefore, schools could gain a maximum of 8 points. Presently, OEYC programs are located at Lady Eaton Elementary School in Omemee, Archie Stouffer Elementary School in Minden, Fenelon Falls Secondary School in Fenelon Falls and J Douglas Hodgson Elementary School in Haliburton.

Not surprisingly, these four schools ranked in the top 6 based on the scoring system to gauge potential space for CFC programs from 29 schools. Please see diagram 17.

There are several barriers to CFC programs being located within TLDSB schools though. If CFC programs were to be operational during regular school hours, the space would be designated for the CFC and the space would have to be rented from TLDSB. This does present challenges, especially in rural communities. The population of families attending CFC programs may only justify the program operating 1 or 2 days per week. It becomes financially difficult to justify renting designated space for a program that is only in operation for 2.5 to 6 hours a week.

The Peterborough Victoria Northumberland Clarington Catholic District School Board (PVNC) has indicated that St. Mary Catholic Elementary School in Lindsay is a candidate for a potential CFC program. The school is underutilized.

It should be noted that if programs were to operate in TLDSB or PVNC schools on weekends or in the evenings during the week, Community Use of Schools (CUS) policies would apply and allow for school space use for a nominal fee.

Discussions and collaboration between the CFC service provider, City staff, TLDSB and PVNC must continue after the CFC provider is selected to determine if there are schools that would be best suited to house a CFC program.

Diagram 17: TLDSB School Space Ranking for Potential CFC Use

Rank	School	SFIS 2016 On Ground Capacity	Actual Enrolment 2016	% Utilized	Unused Spaces
1	Lady Eaton ES	530	236	45	294
2	Archie Stouffer ES	685	397.8	58	287
3	Fenelon Falls SS	1008	663	66	345
4	Cardiff ES	256	48	19	208
5	Ridgewood PS	453	190	42	263
6	J Douglas Hodgson ES	484	295	61	189
7	Scott Young PS	449	230	51	219
8	LCVI	1176	606	52	570
9	Dr. George Hall PS	583	313	54	270
10	Dunsford District ES	524	299	57	225
11	Fenelon Twp PS	294	145	49	149
12	Central Sr. S	437	252	58	185
13	Haliburton Highlands SS	675	435	65	240
14	Woodville ES	386	233	60	153
15	Mariposa ES	544	368	68	176
16	IE Weldon SS	1290	1029	80	261
17	Grandview PS	366	221	60	145
18	King Albert PS	234	153	65	81
19	Alexandra PS	234	157	67	77
20	Lady MacKenzie PS	410	302	74	108
21	Langton PS	516	396	77	120
22	Rolling Hills PS	325	233	72	92
23	Queen Victoria PS	222	174	78	48
24	Jack Callaghan PS	328	264	80	64
25	Bobcaygeon PS	461	380	82	81
26	Parkview PS	401	335	84	66
27	Wilberforce ES	81	72	89	9
28	Stuart Baker ES	311	304	98	7.4
29	Leslie Frost PS	475	506	107	-31

Diagram 17 continued: TLDSB School Space Ranking for Potential CFC Use

Rank	School	Current OEYC Program at School	At least 100 Unused Spaces	At least 150 Unused Spaces	At least 200 Unused Spaces	% Utilized less than 70%	% Utilized less than 60%	% Utilized less than 50%	Total Score
1	Lady Eaton ES	2	1	1	1	1	1	1	8
2	Archie Stouffer ES	2	1	1	1	1	1		7
3	Fenelon Falls SS	2	1	1	1	1			6
4	Cardiff ES		1	1	1	1	1	1	6
5	Ridgewood PS		1	1	1	1	1	1	6
6	J Douglas Hodgson ES	2	1	1		1			5
7	Scott Young PS		1	1	1	1	1		5
8	LCVI		1	1	1	1	1		5
9	Dr. George Hall PS		1	1	1	1	1		5
10	Dunsford District ES		1	1	1	1	1		5
11	Fenelon Twp PS		1			1	1	1	4
12	Central Sr. S		1	1		1	1		4
13	Haliburton Highlands SS		1	1	1	1			4
14	Woodville ES		1	1		1			3
15	Mariposa ES		1	1		1			3
16	IE Weldon SS		1	1	1				3
17	Grandview PS		1			1			2
18	King Albert PS					1			1
19	Alexandra PS					1			1
20	Lady MacKenzie PS		1						1
21	Langton PS		1						1
22	Rolling Hills PS								0
23	Queen Victoria PS								0
24	Jack Callaghan PS								0
25	Bobcaygeon PS								0
26	Parkview PS								0
27	Wilberforce ES								0
28	Stuart Baker ES								0
29	Leslie Frost PS								0

Space in Libraries

Both the City of Kawartha Lakes Library and the Haliburton County Library have indicated that they are open to discussing partnerships with the CFC and truly value those partnerships.

There may be opportunities for partnerships around space in libraries, programming and the sharing of staff expertise to enrich either CFC programs or library programs.

The City of Kawartha Lakes Library has found that when programs of any type are held at their library branches, circulation increases at that time. This highlights the real possibility for positive benefits to both the CFC and the library if programs could be operated at the library.

One of the great benefits of the libraries in both the City and County is their geographical reach. There are branches in 22 communities across the City and County. Many of these branches are found in communities with few other community services.

However, there are some constraints that will limit the potential for partnerships in some communities. While there are library branches in many small communities, this also means that many of these branches are small branches whose primary space is used to hold books.

The potential to operate CFC programs in some of these library branches may not be possible. Another factor to consider is the branch operating hours. Again, especially in rural communities there are limited operating hours.

Even with some of the known challenges, the libraries in both the City and County should be seen as partners with the CFC. Both the City of Kawartha Lakes Library and the County of Haliburton Library should be part of the community planning process after the CFC service provider is selected.

Indigenous and French Children

There is a very small French speaking population in the City and County. ^(8, 9)

Based on the French speaking population in our community, there is no recommendation at this time to include French language programming at the CFC. French language programming should be considered if there is need demonstrated. Ongoing monitoring of demographic data in the City and County is necessary.

The proportion of the population with Indigenous ancestry in the City of Kawartha Lakes and the County of Haliburton is 3.2% and 3.9% respectively. ⁽¹⁰⁾

While this accounts for a small portion of the population, Ontario has made a commitment to reconciliation with Indigenous peoples in The Journey Together. The City will seek out opportunities to incorporate Indigenous programming, partnerships with Indigenous groups and/or culturally appropriate training for CFC staff that would align with our responsibility to meaningful reconciliation with the Indigenous population in our community and long term community collaboration.

Diagram 18: French Population Review

	First official language spoken - Total population excluding institutional residents	Official Lang. Minority Number (French)	Official Lang. Minority Prop. (French)
Haliburton County	16,900	165	1.0%
City of Kawartha Lakes	72,180	670	0.9%
CMSM - Kawartha Lakes	89,080	835	0.9%
Ontario	12,722,065	542,390	4.3%

Diagram 19: Indigenous Population Review

	Total Population	Aboriginal Identity	Aboriginal Ancestry	Portion of Population - Aboriginal Identity	Portion of Population - Aboriginal Ancestry
Haliburton County	16,830	305	660	1.8%	3.9%
City of Kawartha Lakes	71,450	1,380	2,310	1.9%	3.2%
CMSM - Kawartha Lakes	88,280	1,685	2,970	1.9%	3.4%

Ontario Early Years Centre Haliburton Victoria Brock Inc. (OEYC) Attendance Comparison

The graph in diagram 20 compares the number of unique parents and caregivers served in the 2014/2015 fiscal year. The agencies selected are OEYC service providers located in southern Ontario outside of major urban areas. Data was received from the Ministry of Education Child and Family Program Service and Financial data package provided to CMSMs in 2016. ⁽¹²⁾

When the term unique parents is used, this refers to the number of different parents and caregivers that attended an OEYC program at least once in the fiscal year being evaluated.

It should be noted that the service territory of each agency is not clearly defined and OEYC service areas do not necessarily follow municipal boundaries. Therefore, caution be used when comparing the attendance figures between agencies.

In a general sense though, the Ontario Early Years Centre Haliburton Victoria Brock Inc. (OEYC), the OEYC service provider for the City and County, has been effective at attracting parents and caregivers to their programs throughout the City and the County when compared to their peers across southern Ontario.

Diagram 21 compares the total number of visits that parents and caregivers made to the OEYC with those same agencies across southern Ontario that were measured with in diagram 20. Again, the OEYC has performed well when compared with their peers.

While there are attendance figures available for children as well, it was intentionally decided to focus this review on parent and caregiver attendance.

When reviewing the mandated core services for the CFC, in the discussions that were held at the public consultations and the responses to the parent feedback question that was asked of the public, the purpose of the CFC is really to support parents and caregivers in our community first. Parents and caregivers are their children's first and most important teachers and by supporting them in the best way possible, we are supporting parents in their role who are then better able to support their children's development.

Overall, the OEYC has been effective in attracting parents to participate in OEYC programs.

“This has also given me confidence as a mother by seeing the other mothers.”

Quote from parent when responding to the parent feedback question, “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?”

Diagram 20: Comparing OEYC HVB Attendance to Southern Ontario Peers

This graph compares the number of unique parents and caregivers served in the 2014 / 2015 fiscal year. The agencies selected are OEYC service providers located in southern Ontario outside of major urban areas. The service territory of each agency is not defined and do not always match municipal boundaries.

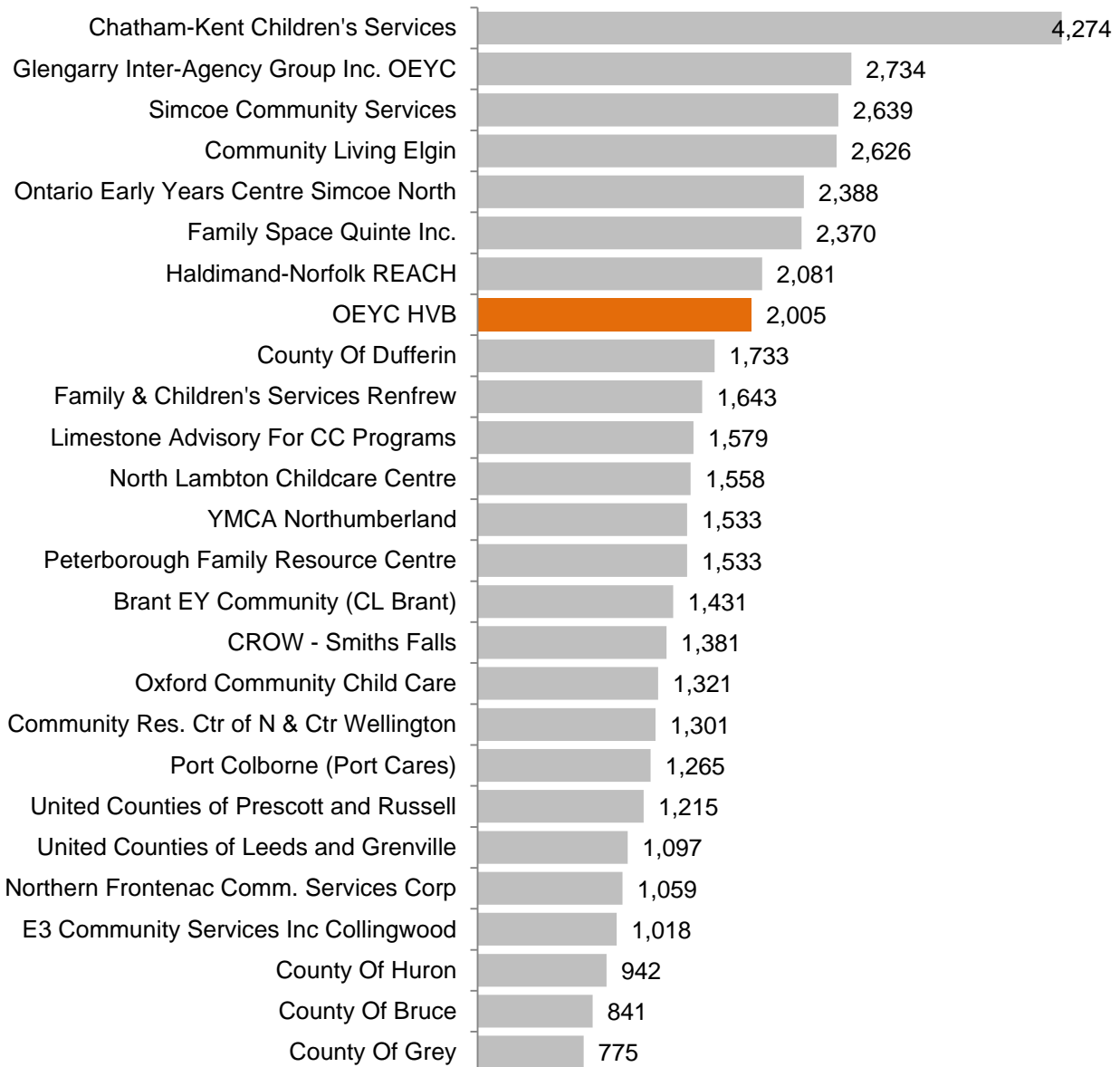
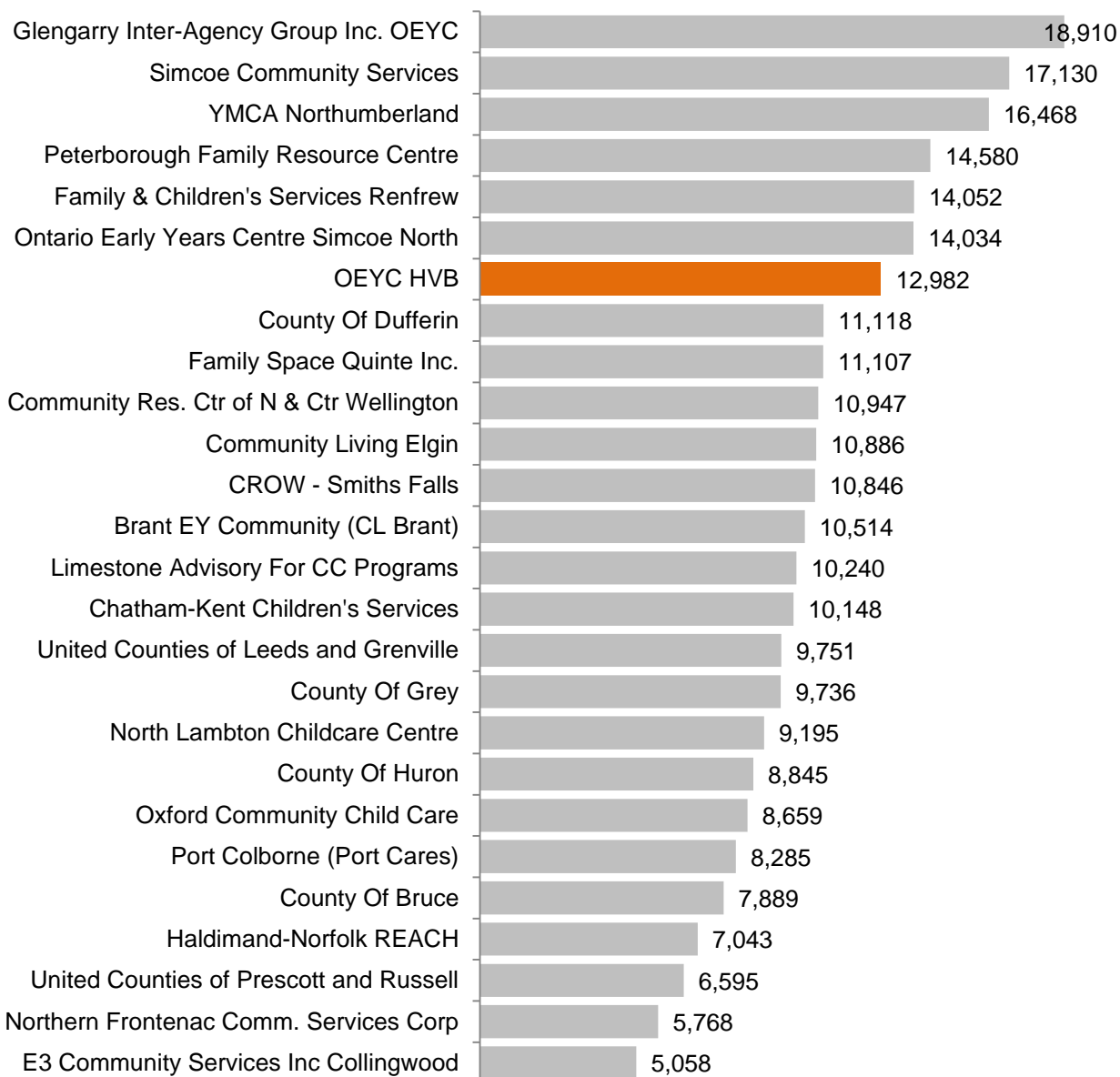


Diagram 21: Comparing OEYC HVB Attendance to Southern Ontario Peers

This graph compares the number of total visits made by parents and caregivers in the 2014 / 2015 fiscal year. The agencies selected are OEYC service providers located in southern Ontario outside of major urban areas. The service territory of each agency is not defined and do not always match municipal boundaries.



Existing Services in the Community

Diagrams 20 and 21 demonstrate that the OEYC in the City and County, the current service provider of child and family programs, has been effective in reaching parents, caregivers and families.

The OEYC has regularly scheduled drop-in programs and child and parent programs at centres in Lindsay, Fenelon Falls, Minden and Haliburton Village. At this time they also offer rural outreach programs at a varying frequency in Bobcaygeon, Omeme, Pontypool, Coboconk, Little Britain, Woodville, Wilberforce and at other locations in these communities on different occasions as well.

The families of the City and with children 0 to 6 benefit from community agencies in our communities that collaborate. When discussing what programs are offered to children 0 to 6 and their parents and caregivers with community agencies, it became evident that many programs offered are enriched through partnerships.

The relationships and programs described in the following paragraphs are those that align with the mandatory core services of the CFC's. There are additional programs that are offered by agencies for children 0 to 6 and their parents, but may be specialized or therapy related. Those types of programs have not been included in this review.

Point in Time

Point in Time offers mother goose, infant massage and sunshine circles in partnership with the OEYC in the County.

Haliburton Kawartha Pine Ridge District Health Unit

The health unit offers prenatal classes for expecting parents, breastfeeding classes, the healthy baby healthy children program and an oral health care program and a Health Nurse attends OEYC programs on a regular basis.

SIRCH Community Services

SIRCH operates the Community Action Program for Children (CAPC) and the Canadian Prenatal Nutrition Program (CPNP) in the County along with a breastfeeding support program.

Kawartha Lakes Pregnancy Centre

Has a Mom's group, Dad's group and a prenatal individual counselling program.

CHIMO

CHIMO has family skill building programs, play therapy programs and identification / expression groups that support children's mental health.

Five Counties Children's Centre

Provides infant hearing screening, speech and language therapy, occupational therapy and physical therapy in the City and County.

Boys and Girls Club of Kawartha Lakes

The infant development program is a program for infants and children from 0 to 5 years of age.

Community Living Central Highlands

Parent education opportunities are offered by Community Living to parents and caregivers through child care centres in the City and County. Community Living also partners with the OEYC to provide parent education programs.

Libraries

The City of Kawartha Lakes library offers drop in craft time at numerous branches, 123 baby on my knee, preschool story time and family story time. They also partner with the OEYC to offer parent child mother goose and toddler ABC / toddler time.

The Haliburton County Library offers family story time and crafts, Lego club and family story circle. The library does partner with the OEYC currently as well.

OEYC

The OEYC in Kawartha Lakes offers the drop-in programs, parent education programs such as Bright Starts in partnership with the health unit, strollercise, play and learn parenting, mother goose in partnership with the library, baby and me exercise, Fit Kids, infant massage, food friends & feeding baby in partnership with La Leche League, the young parent program, a fathering program, sensory and numeracy programs.

In the County, infant massage and mother goose are offered in partnership with Point in Time, wiggle, giggle and munch, toddler tunes and tales, play and learn, fit kids and a program for hard to handle behaviours are the current parent education programs offered along with the regular drop-in programs.

All community agencies that support children 0 to 6 in the City of Kawartha Lakes and the County of Haliburton continue to collaborate and partner to ensure the needs of the community are being met. Agencies are finding ways to work together to close any gaps that are found.

The CFC must continue to partner with other community agencies to provide the best support for families. Even if that partnership is only a knowledge of other programs available in the community and how to guide families to those services when required.

See diagram 22 for a general review of early learning programming through the lens of the MEDU CFC core services.

Diagram 22: Children 0 to 6 and Their Parents / Caregivers Service Comparison in the City and County

	Service Provider	Lindsay	Rural City	County	CORE 1	CORE 2	CORE 3	Other	Targeted	Age Pre Natal	Age 0-1	Age 1-3.8	Age 3.8-6
1	OEYC	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
2	HKPR Health Unit	✓		✓			✓	✓		✓	✓	✓	✓
3	Library Services in CKL & Haliburton	✓	✓	✓	✓						✓	✓	✓
4	Boys and Girls Clubs	✓	✓				✓	✓			✓	✓	✓
5	Five Counties Children Centre	✓	✓	✓				✓			✓	✓	✓
6	SIRCH			✓			✓		✓		✓	✓	✓
7	Point In Time			✓	✓		✓	✓				✓	✓
8	Kawartha Lakes Pregnancy Centre	✓					✓			✓	✓	✓	✓
9	Community Living Central Highlands	✓					✓	✓			✓	✓	✓
10	Haliburton Library Services			✓	✓		✓					✓	✓
11	Tri County Community Support	✓		✓				✓				✓	✓
12	CHIMO	✓						✓				✓	✓
	CORE 1	MEDU CFC Core Service - Supporting Early Learning and Development (Drop in, registered universal programs)											
	CORE 2	MEDU CFC Core Service - Engaging Parents and Caregivers (Pre and post-natal programs, targeted outreach programs, parenting information sharing)											
	CORE 3	MEDU CFC Core Service - Making Connections for Families (Guiding parents to other resources in the community)											
	Other	Specialized / Therapy / Recreation Programs											
	Targeted	Targeted programs (CAPC, CPNP, LEAP)											

Needs Assessment Summary

The feedback from parents and caregivers, service providers and OEYC HVB staff have provided a valuable resource for the CFC service provider, the community and City staff to guide the programs and services of the CFC. Ensuring that the mandatory core services of the CFC are met while integrating the key areas of importance that parents shared during the needs assessment process is essential.

The survey indicated that these features are most valuable to parents and caregivers:

1. Offering services in the morning
2. Services multiple days per week in their community
3. Programming in the summer
4. Programs within a 15 minute drive
5. Offering services in the afternoon

The public consultations were mostly attended by service providers and they found these topics were most important:

1. Ensuring beneficial relationships with community partners
2. The CFC should be a place where parents feel they belong, where they build relationships with other parents
3. The location of CFC programs
4. The relationship that parents and caregivers have with staff is really important
5. The CFC must be a welcoming and an inclusive space for all parents and caregivers

The public was asked “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?” They found these items important:

1. The CFC should be a place where parents feel they belong, where they build relationships with other parents
2. The relationship that parents and caregivers have with staff is really important
3. Programs and services that support children’s social and emotional well-being are critical
4. Programs and services that prepare children for school success are important
5. Parents want programs and services that help them feel more comfortable in their role as a parent and make them feel like better parents

When the OEYC HVB staff was consulted on the mandatory core services and how to ensure that they will be met, they identified these topics that must be considered:

1. The relationship that parents and caregivers have with staff is really important
2. The location of CFC programs
3. The CFC must be a welcoming and an inclusive space for all parents and caregivers
4. Parents want programs and services that help them feel more comfortable in their role as a parent and make them feel like better parents
5. The CFC should be a place where parents feel they belong, where they build relationships with other parents

Through these consultations, common themes continue to be repeated. If the CFC is offering programs at the dates and times that parents and caregivers want as described in the survey and the CFC is incorporating the important topics that parents, caregivers, community service providers and OEYC HVB staff identified, the CFC is certain to be on the right track in meeting the mandatory core services set out by the Ministry of Education.

The early years index and the discussion regarding how valuable each of the variables included is to improving children's developmental outcomes will assist the CFC service provider, the community and the City of Kawartha Lakes in determining how the CFC funding allocation from the Ministry of Education should be best used.

The experiences and the environment in our first few years of life set the foundation for our developmental trajectory.

As a community, we have an incredible responsibility to support children and families by providing the most optimal environments and experiences for them.

The CFC's programs and services must enrich the lives of children and families in the City of Kawartha Lakes and the County of Haliburton.

Community Planning Process

On August 22, 2017 Council for the City of Kawartha Lakes approved the Ontario Early Years Centre Haliburton Victoria Brock Inc. (OEYC) as the Ontario Early Years Child and Family Centres service provider for the County of Haliburton and the City of Kawartha Lakes. The community planning process can now begin to determine service locations and programs.

The Early Learning Subcommittee (ESC) of the Community Planning Table for Children and Youth for Haliburton County and the City of Kawartha Lakes will provide support

and guidance during the CFC planning process. On September 22, 2017 the ESC met for the first time since the OEYC was selected as the CFC service provider. Over the remaining months of 2017 and onward the ESC will continue to review the status of the CFC in our communities. The primary objectives for the City and OEYC in consultation with the ESC and parents and caregivers over the next year will be:

1. Confirming an equitable service delivery approach. This approach will include considerations for optimizing CFC programming locations, services and days of the week and times for programs.
2. Ensuring that the CFC is meeting the core services and guidelines from the Ministry of Education.
 - 2018 Ontario Early Years Child and Family Centres: Business Practices and Funding Guidelines.
3. Discussing and working towards reaching all families, especially those that are not currently attending child and family programs.
4. Identifying how CFC successes will be determined. Likewise, how will we know where opportunities for improvement exist?
5. Establishing processes and methods to continually assess and optimize CFC services. These processes and methods will align with the Outcomes and Measurement and Accountability Strategy that the Ministry will be releasing in the future.
6. Developing a communication strategy that promotes Ontario Early Years Child and Family Centres with parents and caregivers, CFC staff and community partners. Our local strategy will support the Branding and Public Awareness Campaign that the Ministry will be releasing in the fall of 2017.
7. Reviewing the current OEYC library program pilot running in the fall of 2017. The pilot involves CFC services being operated in libraries throughout the City of Kawartha Lakes. This pilot will help inform the planning for the potential expansion of CFC services after January 1, 2018.

2018 will be a year of transformation for the CFC and will provide an opportunity to align the current early learning system with the vision and guiding principles of Child and Family Centres. The City and the CFC service provider are looking forward to further developing partnerships and collaborating with the ESC and parents and caregivers to enhance services for families and improve outcomes for children through the CFC.

Service Delivery Programming and Locations

As of September 2017 the current service delivery locations and programming will remain the same on January 1, 2018. Over the coming months the current service locations and programming options will be reviewed and potential enhancements to service delivery and locations will be developed and implemented in 2018 to ensure CFC core services are being met. Diagram 23 lists where services currently exist. These are the locations where CFC programming will be offered as of January 1, 2018. The following items will be reviewed to ensure equitable service delivery across the City of Kawartha Lakes and the County of Haliburton:

- Ensuring that programming on Saturday or Sunday and in the evening is available.
- Offering responsive pre- and postnatal support programs to enhance parent and caregiver well-being, enrich adult-child interactions and to support them in their role(s).
- Providing targeted outreach opportunities designed for parents and caregivers who could benefit from Child and Family Centre programs and services but are not currently accessing services for a variety of reasons (e.g., newcomers to Ontario, teen parents, low-income families, etc.).
- Do the programming locations and services provided align with parent's requests that were expressed during the needs assessment?
- Are all programs and services delivered in alignment with the vision and guiding principles of Child and Family Centres?
- Continue to seek out partnerships in the community that align with the Schools-First Approach. There are presently two schools in the City of Kawartha Lakes and two schools in the County of Haliburton where OEYC programs are located. These locations will continue as CFC sites on January 1, 2018.
- Build a collaborative approach with community partners to enhance early learning program planning and service delivery.

“The program has helped me meet new people and feel welcome.”

Quote from parent when responding to the parent feedback question, “Why are programs and services that support children 0 to 6 and their parents important to you, your family and your community?”

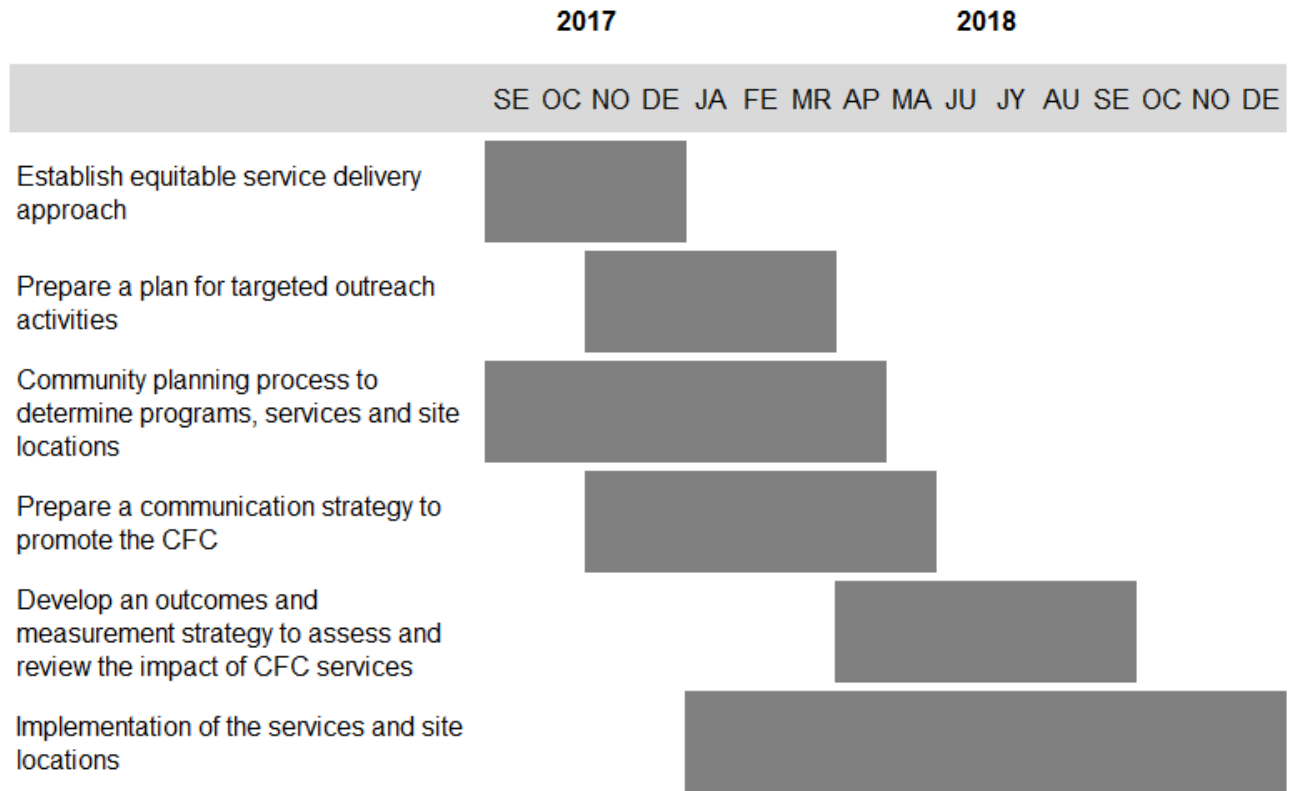
Diagram 23: Service Locations as of January 1, 2018

		Current Programming						Mandatory Core Services										
		Mo	Tu	We	Th	Fr	Sa	Su	A	B	C	D	E	F	G	H	I	J
Haliburton																		
1	Haliburton (JD Hodgson ES)	X	X	X	X				X			X	X	X	X	X	X	
2	Minden (Archie Stouffer ES)	X	X	X	X				X			X	X	X	X	X	X	
3	Wilberforce (Community Centre)				O				X			X	X	X	X	X	X	
Lindsay																		
1	Lindsay (Main site)	X	X	X	X	X	O		X	X	X	X	X	X	X	X	X	X
2	Lindsay (Library)			X					X			X	X	X	X	X	X	
Kawartha Lakes North																		
1	Fenelon Falls (Fenelon Falls SS)		X	X	X	X			X			X	X	X	X	X	X	
Kawartha Lakes East																		
1	Omeme (Lady Eaton ES)	X		X					X			X	X	X	X	X	X	
2	Bobcaygeon (Settler's Village)				X				X			X	X	X	X	X	X	
Kawartha Lakes South																		
1	Pontypool (Community Centre)		X						X			X	X	X	X	X	X	

Diagram 23 continued

X	Weekly programming
O	Less than weekly programming
A	Inviting conversations and information sharing about child development, parenting, nutrition, play and inquiry-based learning, and other topics that support their role.
B	Offering responsive pre- and postnatal support programs to enhance parent and caregiver well-being, enrich adult-child interactions and to support them in their role(s).
C	Providing targeted outreach opportunities designed for parents and caregivers who could benefit from Child and Family Centre programs and services but are not currently accessing services for a variety of reasons (e.g., newcomers to Ontario, teen parents, low-income families, etc.).
D	Drop-in programs and other programs and services that build responsive adult-child relationships and encourage children's exploration, play and inquiry, supported by How Does Learning Happen? Ontario's Pedagogy for the Early Years.
E	Responding to a parent / caregiver concern about their child's development through conversations and observations which can be supported by validated tools and resources (e.g., developmental surveillance, Nipissing District Developmental Screen (NDDS)). In some cases, this may result in supporting parents / caregivers to seek additional support from primary care or other regulated health professionals.
F	Sharing information and facilitating connections with specialized community services (such as children's rehabilitation services), coordinated service planning, public health, education, child care, and child welfare, as appropriate.
G	Ensuring Child and Family Centre staff have relationships with community partners and an in-depth knowledge of their community resources to allow for simple transitions (warm hand-offs) for families who may benefit from access to specialized or other services.
H	Providing information about programs and services available for the whole family beyond the early years.
I	Summer programming
J	Evening programming

Child and Family Centre Transition Timeline



References

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12. Ministry of Education. 2016. Child and Family Programs Data Package.

Public Consultations Contact List

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Barbara Landry	Youth Justice	X			X		
Becky Kellett	CLCH			X			
Bella Alderton	Women's Resources	X			X		
Bev Aitkenhead	CECCAC	X			X		
Bill Huskinson	Poverty CKL			X			
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Chelsea Churchyard				X			
Cheryl Smith	Point in Time			X			
Chris Borrowman	Boys & Girls Club	X	X	X	X	X	X
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Fiona Kelly	HKPR	X			X		
Gary Pearson	KLSRC	X			X		
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James Brandon	Compass	X					X
Jamie McMahon	Youth Unlimited	X			X		
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Janet Van Allen	Lindsay Montessori				X		X
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Rob Hunter	CHIMO	X			X		
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Rosemary McColeman				X			
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Teresa Jordan	CLCH	X			X		
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