

Leaving a rental unit checklist

For landlords, housing workers, and tenants

Notice

- Give landlord notice 60 days prior to moving date

Maintenance

- Clean/vacuum carpets and floors
- Windows, doors and walls cleaned
- Garbage emptied
- Light fixings dusted
- Nails and holes removed/repaired
- Cleaned and checked working condition of appliances (fridge, stove, etc.)
- Outdoor equipment cleaned (BBQ, garbage bins, furniture, etc.)

Services and Utilities

- Arrange for disconnection of tenant paid services after your departure (telephone, gas, etc.)
- Rent is paid up to and including moving date
- Leave your landlord with forwarding address and arrange for mail redirection
- Remove any direct withdrawal for rental fees through bank

Safety

- Return all keys to landlord

- Ensure carbon monoxide and fire alarms are not damaged
- Clear porch and driveway of litter
- Ensure that debris is not hidden in grass or gardens

Additional tips

The following tenancy procedures are approved throughout Ontario legislation:

- Notice must be provided in writing. Tenants may use a form N9 or N11 when giving notice to landlord
- Maintain landlord's contact information to use as possible reference for future renting opportunities
- The unit should be inspected with both tenant and landlord with original move-in checklist (if available) to compare



Sources: [Moving out for renters](#) and [Moving out for renters](#)

Kawartha Lakes office:

37 Lindsay Street South

Lindsay, ON, K9V 2L9

Haliburton County office:

49 Maple Avenue

Haliburton, ON, K0M 1S0

Kawartha Lakes – Haliburton Housing Help:

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[Email](#)

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