



## **Building Division Complaint Form**

Please complete the following information to ensure Building Division staff have sufficient information to investigate the issue. Should you require additional space, please use the reverse side or attach additional pages. Note: all information required is mandatory and complaint follow up will not occur if any fields are left blank.

1. Municipal Address/Location of Subject Property:
2. Former Township of Subject Property:
3. I, do hereby lay and serve complaint against the Owner of the above-noted property with respect to the following Building Code Act/Building Code infraction that is/has occurred at the Subject Property.
4. Details of infraction: reference location of infraction on the structure:
5. I hereby further declare that if required I will attend and testify in support of this complaint at any Court of Law in the Province of Ontario.

Signed this day of, 20

Signature:

Name:

Address of Complainant:

Telephone:

Complaints are confidential until such time as the complainant may be asked to testify in support of the complaint. The information collected on this form is subject to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Departmental Use Only

Received by:

Date: