



## **Entrance Installation**

### **General Information For Property Owners And Contractors**

All entrances shall be constructed in a professional and responsible manner applying proper, acceptable construction and safety techniques.

- a) The safety of the public during the construction and the occupying of the road allowance for the purposes of construction or modification of an entrance or related activities (including ditching, restoration, etc.) shall be the responsibility of the Contractor insured for the purposes of the entrance construction. Knowledge of the Occupational Health and Safety Act as well as Book 7 (Temporary Conditions) of the Ontario Traffic Manual is required by the Contractor.
- b) Contractor shall possess valid Contractor Liability insurance as well as a current WSIB as required by Provincial legislation.
- c) The Contractor shall provide a minimum of 2 business days advanced notice to the City prior to the commencement of construction.
- d) It is the responsibility of the Owner/Contractor to obtain utility locates prior to construction and ensure proper cover over existing utilities.
- e) It is the responsibility of the Owner/Contractor to ensure all relevant agency permits are obtained prior to the commencement of construction. Work within the regulatory flood plain requires permitting from the local conservation authority. For details on flood mapping, please contact the associated conservation authority.
- f) All signage as required to warn traffic (as per Book 7 noted above) shall be supplied, installed and maintained by the Contractor/Owner. Traffic control persons, if required



shall be supplied by the Contractor and shall be trained and competent as per applicable legislation.

- g) Where ditching is required, said ditching shall be accomplished with slopes that shall not be greater than 2:1 unless approved otherwise by the Director of Public Works or designate. Ditching shall be continuous as is required to accomplish positive drainage (typically the approximate length of the culvert on both sides of the culvert).
- h) Restoration of the ditch, shoulders, road surface or road base shall be the responsibility of the Owner/Contractor. Restoration requirements shall be determined by the Director of Public Works or designate and will be noted on the entrance approval document. Restoration may include but not be limited to topsoil and seed/sod, rip-rap, gravel or other road surface materials.