



City of Kawartha Lakes  
Human Services  
68 Lindsay Street North  
PO Box 2600  
Lindsay, ON K9V 4S7  
705-324-9870  
cklhumanservices@kawarthalakes.ca

# Application for Kawartha-Haliburton Renovates

Application Deadline: July 24, 2020

## Program Summary:

The Kawartha-Haliburton Renovates Program is a financial assistance program, which is funded through the Ontario Priorities Housing Initiative (OPHI). The program offers financial assistance to eligible applicants in the City of Kawartha Lakes or the County of Haliburton.

Kawartha-Haliburton Renovates provides a forgivable loan to a maximum of \$10,000 for repairs such as roofs, plumbing, heating, foundations, wells and septic systems. A grant to a maximum of \$5,000 is also available for modifications to reduce physical barriers such as ramps, handrails, chair and bath lifts and countertop height adjustments.

Once your application is submitted, it will be assessed for eligibility. Eligible applications will be considered for funding on a priority basis considering both income and the type of repair/modification.

To see if your household meets the program requirements, please visit our website at [www.kawarthalakes.ca](http://www.kawarthalakes.ca) or call (705) 324-9870 extension 3109 or 1-877-324-9870 extension 3109

## Application Submission Options:

During the application period for 2020, our offices will remain closed to the public due to the pandemic. Applications and supporting documents can be submitted by one of the following methods:

- Complete the application online
- Mail the application with copies of the required documents to:
  - City of Kawartha Lakes - Human Services  
Post Office Box 2600  
68 Lindsay Street North  
Lindsay, Ontario K9V 4S7
- Leave the application with copies of the required documents in the drop box at either of these two locations:
  - City of Kawartha Lakes - Human Services  
68 Lindsay Street North  
Lindsay, Ontario K9V 4S7
  - City of Kawartha Lakes - Human Services  
Unit 8 - 49 Maple Avenue  
Haliburton, Ontario K0M 1S0

If you need assistance with submitting your application, please call the office. Applications mailed to the office must have a postage mark with a date prior to July 24, 2020.

**The required documents include:**

- Income Verification - 2019 Notice of Income Tax Assessment
- Proof that mortgage is in good standing
- Copy of your current housing insurance policy
- Pictures of the item(s) that require repair or areas of the home that require the accessible modifications. (not mandatory, but preferred)

**Your application is not completed until you complete the following:**

- Fill in your personal information
- Answer the project information
- Tell us about the needed repairs or modifications
- Read & Sign the Declaration, Release & Acknowledgement
- Complete the Accessibility Project Form, if applying for accessibility funding
- Submit the application through one of the ways listed on the first page.
- Please note: If you receive Ontario Works (OW) or Ontario Disability Support (ODSP) you do not need to include Income Verification.

**Applicant Information:**

**Total number of people that live in the household. \***

**Total income of all household members 16 years of age or older, excluding dependent full-time students (including rental, boarder and lodging income) \***

**First Name \***

**Last Name \***

**Birth Date (MM/DD/YYYY) \***

**Gross Monthly Income \***

**Relationship**

**Co-Applicants Information:**  
(other household members who are not under the age of 21)

**Co-Applicant Last Name**

**Co-Applicant First Name**

**Birth Date (MM/DD/YYYY)**

**Gross Monthly Income (Include all forms of income)**

**Relationship**

**Are you and the co-owner (if applicable) Canadian Citizen, a landed immigrant or have applied for permanent residency or refugee claimant status? \***

Yes

No

**Mailing Address (Street, PO Box, City, Province, Postal Code) \***

**Telephone Number \***

**Cell Phone Number**

**Email Address**

**Alternate Contact Information:**

**Alternate Contact Name (First and Last Name):**

**Alternate Contact Phone Number**

**Project Information:**

**Has this project received previous Government Funding? Residential Rehabilitation Assistance Program (RRAP) or Homeownership downpayment assistance funding (HO) \***

Yes

No

**Are property insurance payments up to date? \***

Yes

No

**Are all mortgage payments up to date? \***

Yes (you must provide confirmation)

No

Not Applicable (Mortgage paid in full)

**Based on your most recent property tax assessment, what is the value of your property? (Home must be valued at \$435,126 or less) \***

**Are the property tax payments up to date? \***

Yes

No

**Do you have assets and investments, if so must be \$20,000 or less? (RRSP excluded) (TFSA are considered investments) \***

Yes

No

**Do you own or have a vested interest in any other property? \***

Yes

No

**Are you applying for bankruptcy or have an active bankruptcy file? \***

Yes

No

**Is the home at the address listed above your sole and principal residence? \***

Yes

No

**Description of the Home, Scope of Work and Housing Affordability:**

**Type \***

- Semi-Detached
- Detached
- Townhouse/row house
- Mobile Home

**Number of storeys**

**Age of House \***

**Number of bedrooms**

**Square footage**

**Monthly Mortgage Payment \***

**Monthly Property Taxes \***

**Monthly Home Insurance**

**Utilities-Average Monthly Costs \***

**Work Required**

- Accessibility
- Electrical
- Fire Safety

**Check all that Apply:**

- Foundation
- Heating
- Over Crowding

- Plumbing
- Roof/Ceilings
- Septic/Well  
Water/Well Drilling

- Windows
- Other

**Accessibility Modifications:**

If you are applying for assistance for an accessibility modification, the Kawartha-Haliburton Renovates Accessibility Project form on page 7 will be required - please submit this document with your application.

For eligible repairs project parameters please visit our website or call (705) 324-9870 extension 3109 or 1-877-324-9870 extension 3109

For repair funding list and describe the requested repairs/renovations to your home or for accessibility modifications describe the disability and special modifications required to enable the person to continue to live independently.

**Declaration, Release & Acknowledgement:**

I/we hereby confirm that I/we are the owners of the house and property located at:

**Mailing Address (Street, PO Box, City, Province, Postal Code)**

and that no other person is an owner.

I/we declare and certify that all information contained in this application, including income, is true and complete in every respect. I/we understand that this is an application for financial assistance under the Kawartha-Haliburton Renovates Component–Ontario Priorities Housing Initiative (OPHI), the purpose of which is to allow the City of Kawartha Lakes to determine if the applicant and the home are eligible.

I/we acknowledge that in the event that any false information is knowingly made the City shall have the right to cancel the approval and recover any paid funds. I/we hereby acknowledge that if my/our funding application is accepted it will not apply to work completed prior to issuance of final approval letter.

I/we hereby acknowledge that if my/our funding application is accepted I/we cannot claim the repairs for any Provincial tax rebate programs.

I/we hereby grant permission to the City of Kawartha Lakes to make any necessary inquiries to verify my/our income, assets, property tax account status, MPAC value, liabilities, and credit information including Ontario Works and the Ontario Disability Support Program.

I/we consent to the use, disclosure, transfer and exchange of information contained in this application and associated documents to provide information to the municipal, provincial or federal governments to satisfy Program reporting requests and requirements, to determine eligibility during the Program period and to be used for other purposes allowed by law.

Personal information contained in this form or any attachments hereto is collected by the City of Kawartha Lakes for the purpose of determining eligibility for the Kawartha-Haliburton Renovates–Ontario Priorities Housing Initiative (OPHI), in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56. Any questions regarding the collection or release of this information should be directed to:

Arlene Smit, Affordable Housing Programs Coordinator  
The Corporation of the City of Kawartha Lakes, Housing Services Division  
Box 2600, 68 Lindsay Street North, Lindsay, ON K9V 4S7  
Tel: (705) 324-9870, Ext. 3109 • 1 877-324-9870 • Fax: (705) 328-2875  
[asmit@kawarthalakes.ca](mailto:asmit@kawarthalakes.ca) • [www.kawarthalakes.ca](http://www.kawarthalakes.ca)

**Signature**

**Date (MM/DD/YYYY)**

**Co-Applicant Signature**

**Date (MM/DD/YYYY)**

**Accessibility Project Form:**

**Household member's name who requires the accessible modifications:**

The Kawartha-Haliburton Renovates program provides funding for permanent modifications to improve accessibility for persons with a disability or physical limitations. Examples include, but are not limited to:

- Ramps
- Handrails
- Cues for doorbells/fire alarms
- Chair and bath lifts
- Bathroom modifications
- Height adjustments to countertops

This form is to be completed and signed by a licensed medical professional who has responsibility and care for the patient.

**Please describe in the box below, the nature of the condition, which is requiring you to need accessible modifications.**

**Is this condition disabling? Please explain?**

**Please identify the proposed modifications and how it will improve your quality of life**