

Management Directive No.:	MA40
Management Directive Name:	Fire Pits
Date Approved by CEO or Designated Person:	August 7, 2013
Date revision approved by CEO or Designated Person:	December 2018
Related SOP, Management Directive, Board Policy, Forms	

Policy statement

The Kawartha Lakes Haliburton Housing Corporation (KLH Housing Corp.) is committed to the provision of safe and affordable accommodation to suit the needs of the tenants.

KLH Housing Corp. recognizes the importance of having a formal written policy to identify risks and responsibilities of recreational fires on KLH Housing Corp. property. This policy is designed to remind tenants that they share responsibility for the safety of their own families and their neighbours.

Scope

The Corporation's goal is to balance the tenants' enjoyment of recreational fires with the need to protect both tenants and KLH Housing Corp. assets. This policy will apply to all KLH Housing corp. residential property.

Policy

Tenants are strictly prohibited from having open fires on KLH Housing Corp. property. Wood fires and propane fueled fires are permitted in fire pit containers only. Burn barrels are not permitted.

Fire pit containers are containers for either wood or propane fueled fires. Fire pit containers are not holes dug in the ground. No tenant is permitted to remove the grass and dig up the ground for the intended use of having an open fire. All fires must be contained within the fire pit container.

Fire pit containers, whether fueled by wood or propane tanks must be 3 meters (10 feet) away from any building opening.

Tenants cannot leave the fire unattended or unsupervised until it is fully extinguished.

Tenants must have sufficient equipment readily available to control, contain and extinguish the fire.

Only wood and wood by-products can be burned. Wood by-products are defined as wood or wood products, including tree trunks, tree branches and brush that are not contaminated with paint. You cannot burn grass clippings or leaves.

Fire Pits will not be set in close proximity to any combustible material that may constitute a fire hazard.

Wood fires in contained fire pits are not permitted under the following conditions:

1. Under weather conditions that limit the rapid dissipation of smoke
2. When wind may cause unsafe conditions
3. Under extremely dry or arid conditions
4. Under a smog alert
5. During a city-wide burn ban

Fires in contained fire pits are not permitted if they cause an adverse effect to the community.

An adverse effect is defined as one or more of the following:

1. Impairment of the quality of the natural environment for any use that can be made of it
2. Injury or damage to property or to plant or animal life
3. Harm or material discomfort to any person
4. An adverse effect on health of any person or the impairment of the safety of any person
5. Rendering any property or plant or animal life unfit for use by man
6. Loss of enjoyment of normal use of property
7. Interference with the normal conduct of business

Procedures:

1. When a tenant violates any of the above policy requirements, the tenant will be notified of the violation. Depending on the severity of the violation either a letter outlining the violation and notice to comply with the Fire Pit Policy will be given, or KLH Housing Corp. will issue a Notice of Termination. Regardless of the severity of subsequent violations, a Notice of Termination will be issued.
2. If KLH Housing Corp. receives a complaint regarding adverse effects from a tenant's wood fire, a letter will be sent to the tenant requesting that they cease from having

wood fires. If subsequent complaints are received, the Fire Department will be notified of the adverse effect and KLH Housing Corp. will proceed with a Notice of Termination.

Revision History:**Proposed Date of Review:** December 2020

Revision	Date	Description of changes	Requested By
v1	Aug 7, 2013	Initial Release	
v2	Dec 2018	New template format	CEO