



2024
CITY OF KAWARTHA LAKES
PROPERTY TAX ASSISTANCE PROGRAM
FOR LOW INCOME SENIOR OR
LOW INCOME PERSON WITH A DISABILITY

Application Deadline: June 30, 2024

This form can now be submitted electronically by clicking the **SUBMIT** button after you have entered your name in the **Signature Box** and dated the application on the next page. An email will open with your application attached. Please scan and attached all supporting documents to complete the application.

PROGRAM DETAILS

1. Tax Relief granted under this program shall be an outright cancellation of the annual eligible amount, provided that:
 - a) the Owner, or the spouse of the Owner, or both occupy(ies) and is named as an owner of the property applied for and that the property taxes imposed are for their principal residence only; and
 - b) the Owner, or the spouse of the Owner, or both are assessed as the owner of residential real property in the City of Kawartha Lakes as of January 1st, 2024; and
 - c) the Owner, or the spouse of the Owner, is a person who is in receipt of benefits paid under the *Ontario Disability Support Program Act*, 1997; or a disability amount paid under the *Family Benefits Act (Ontario)*; or a Canada Pension Plan Disabilities Pension, and be eligible to claim a disability amount as defined under the *Income Tax Act (Canada)*; OR
 - d) a person who is 65 years of age or older, as of December 31, 2023 and is in receipt of benefits paid under the *Guaranteed Income Supplement (GIS)*, as established under *The Old Age Security Act (Canada)*; OR
 - e) a person who is 55-64 years of age, as of December 31, 2023 and whose combined taxable income as reported on Line 260 or 26000 of last year's Income Tax Notice of Assessment is less than **\$30,000**.
2. The applicant and their spouse (if applicable) must solely own and occupy the property for which they are seeking tax relief.
3. The tax relief applies only to increases in tax on assessment and does not apply to any additional charges that may be levied, including but not restricted to: local improvement charges or any other miscellaneous types of charges added to the Tax Roll for collection purposes.
4. Tax relief shall be granted to only one eligible owner per eligible property per year.
5. The tax relief amount will be applied against the Final Tax bill thereby reducing the final tax installment payable. For those taxpayers on the monthly pre-authorized payment plan, their monthly amount will be adjusted to include the tax relief.
6. No tax relief pursuant to this program shall be allowed in respect of more than one single family dwelling unit in any year. This property must be solely classified in the Residential tax classification.
7. Applications must include supporting documentation establishing that the applicant is receiving funds under one of the prescribed programs or in the case of an applicant who is 55 – 64 years of age as of December 31, 2023 and that their combined taxable income is less than **\$30,000** annually as required.
8. Applications returned for further documentation must be returned within 90 days of mailing from the Revenue and Taxation Division. Failure to return the supporting documentation within that timeframe will result in the application being declined for that taxation year.
9. If taxes are paid in full for the entire year the rebate amount will be applied to the property tax account towards future years. If taxes and penalty are not paid up-to-date the tax relief amount will be deducted from the outstanding tax account. Refunds will not be issued in any circumstances.
10. In the event that the current value assessment of an eligible property is reduced subsequent to the granting of tax relief in a particular year, and the reduction is a result of the residential unit being removed from the property, or the unit being able to be occupied, the resulting overpayment will be added back to the tax account and subsequently invoiced to the taxpayer.



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(Note: Please review eligibility requirements on the reverse prior to completing the form.)

Part A – IDENTIFICATION Application Date: YY ____ / MM ____ / DD ____

Assessment Roll No.: 1651- _____ . _____ . _____

Property Address: _____

Name of Property Owner: _____

Name of Spouse (If applicable): _____

Mailing Address: _____

Telephone Number: (_____) _____

Part B – PROOF OF ELIGIBILITY [Complete applicable choice below and provide proof of such]

I qualify as a “Low Income Senior” under the **Federal Guaranteed Income Supplement (GIS) Program**: Applicant Date of Birth _____, and Spouse Date of Birth _____ and the **monthly amount of my Old Age Security Cheque, including the GIS, is \$ _____** and I have **included supporting documentation indicating the actual monthly amount or that I am receiving such assistance**
OR

I qualify as a “Low Income Senior” in the **55-64 Age Group**: Applicant Date of Birth _____, and Spouse Date of Birth _____ and I have **included supporting documentation showing a combined taxable income as reported on Line 260 or 26000 of the 2023 Income Tax Notice of Assessment of less than \$30,000.**
OR

I qualify as a “Low Income Person with a disability” under the **Ontario Disability Support Program(ODSP) or Guaranteed Annual Income Supplement Program (GAINS)** and have **included the most current supporting documentation including a cheque stub or photocopy of bank deposit book showing automatic deposit amounts and a letter from the Ministry of Community & Social Services indicating that you are receiving the maximum shelter allowance.**

Part C – DECLARATION

I certify the above information is true, correct and complete, I have read and agree to the program details on the reverse side of this form and I hereby authorize the City of Kawartha Lakes to take any means required to verify all information included on this application.

Signature of Applicant: _____ Date: _____ [SUBMIT FORM](#)

Part D – FOR OFFICE USE ONLY (Do Not Complete)

2024 CVA Property Tax as determined by the City of Kawartha Lakes	\$ _____	(1)
Less 2023 CVA Property Tax as determined By the City of Kawartha Lakes	\$ _____	(2)
Total Increase or Decrease	\$ _____	(3)
Assessment Related Increase or Decrease	\$ _____	(4)
Rebate re Assessment Related Increase (to a maximum of \$300)	\$ _____	(5)
If (5) is less than \$300 and applicant is not in the Low Income Senior Age group 55 – 64 category difference between \$300 and (4)	\$ _____	(6)
Credit amount allowed for current year	\$ _____	(7)

Approved by: _____ Date: (YY ____ /MM ____ /DD ____)

Comments: _____