



**Municipal Service Connections Application**  
**Water, Sanitary and Storm Service Connections**

**Connection Address:** \_\_\_\_\_

Please complete this form to confirm the availability of servicing for a property, and submit to the Building Division for processing, with the \$102 application fee\*.

For new construction, please attach a copy of the Building Permit Lot Grading Plan showing proposed service locations. For an existing building, please provide a drawing identifying proposed service locations relative to existing buildings and services. Water services are not permitted in the driveway.

Engineering & Corporate Assets will contact you within ten (10) business days of receipt of your application.

**\*\*Correspondence with the applicant will be provided via email address provided unless otherwise noted by the applicant.**

**Section 1. - Applicant Information (Property owner or provide authorization to act on behalf of owner):**

**Applicant Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**\*\*Email:** \_\_\_\_\_

**Section 2. - Site Information (property to be serviced, Applicant to complete, information to be reviewed by Building Division)**

**Roll Number of Property:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Property Frontage (as defined in By-Law 2018-039):** \_\_\_\_\_ metres

**Zoning:** \_\_\_\_\_

**Intended Property Use (as permitted by Zoning) :**

Residential / Multi-Residential / Commercial / Industrial

**Number of Service Connections Requested, as permitted by Zoning:**



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\_\_\_ Water / \_\_\_ Sanitary Sewer / \_\_\_ Storm Sewer

**Fire Suppression Required:** Yes / No

Fire suppression service connections for commercial, industrial, institutional and multi residential properties shall be sized and installed in accordance with the guidelines recommended by the Fire Insurance Advisory Organization and according to the Ontario Building Code.

**Is the Property Currently Serviced with Any Municipal Service Connections?**

\_\_\_ Water / \_\_\_ Sanitary Sewer / \_\_\_ Storm Sewer

**Water Service Requested**

- 19 mm (¾ inch) – minimum residential water service size
- 25mm (1 inch) – minimum residential water service size if length of connection from main to building exceeds 30 metres.
- Other \_\_\_\_\_

Service connections for commercial, industrial and institutional shall be sized according to the intended use and engineering design required.

**Approval to connect is based on information obtained from as-built drawings and/or site investigations. It is the responsibility of the applicant and contractor to field verify. Permission to commence work and connect must be obtained through the City's Engineering & Corporate Assets Department.**

**Once the fees listed on the attached page are collected by the City's Building Division, and Engineering has received all supporting documentation and notification from the Approved Service Connection Contractor undertaking the work, the City grants final approval for connection.**



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**Section 3. – Fees**

<b>Fees Payable by Applicant</b>						
	<b>Water</b>		<b>Sanitary Sewer</b>		<b>Storm Sewer</b>	
	<b>Account</b>	<b>Fee</b>	<b>Account</b>	<b>Fee</b>	<b>Account</b>	<b>Fee</b>
<b>Connection/Inspection Fee*</b>		<b>\$255</b>		<b>\$255</b>		
<b>Frontage (By-Law 2018-039, as amended)</b> <b>\$200/m for water</b> <b>(max 16 m residential, 30 m ICI)</b> <b>\$250/m for sanitary sewer</b> <b>(max 16 m residential, 30 m ICI)</b>						
<b>Water Meter Fee (By-Law 2018-039, as amended)- \$320 for typical residential meter</b>						
<b>Sub Total</b>						
<b>Total Payable to CKL</b>						

CKL Engineering : \_\_\_\_\_ **Signature** Date: \_\_\_\_\_

\* Application Fee and Connection/Inspection Fee rates are indexed annually.