

City of Kawartha Lakes Indoor Hall Use Protocols Effective September 22, 2021

As the COVID-19 (coronavirus) outbreak continues to evolve, health and safety is our number one priority. To ensure the health and safety of the community cooperation is required from everyone.

Measures being put in place include, but are not limited to, the following:

- Screening before entering the facility
- Hand sanitization upon entry and exit of the facility
- Restrictions in the capacity of facilities to allow for physical distancing
- Designated entrance/exit to the facility, using directional floor markers to support physical distancing
- Enhanced cleaning of the facility following each rental
- No access to the general public
- Designated COVID-19 Representative provided by each user group
- Proof of Vaccination required to access facilities as outlined in the City of Kawartha Lakes Proof of Vaccination Protocols.

In order to ensure a safe return to facility utilization the following protocols have been adopted for user groups and participants. These protocols, along with the directives outlined in the [Framework for Reopening our Province during Step 3](#), must to be adhered to.

Facility Use Protocols

- Capacity is limited to the number that can maintain a physical distance of at least 2 metres from every other person and not exceed 50% capacity.
- If your event will have dancing, capacity is reduced to 25% capacity, and there must be a designated dance floor.
- If the event is unstaffed/not monitored the maximum capacity is 25.
- A sign must be posted indicating the capacity limit for the event.
- Space must be configured so that patrons seated at different tables are separated by a distance of at least 2 meters.
- Individuals must answer screening questions and verify proof of full vaccination against COVID-19 upon entry.
- Record the name, contact, screening question answers and vaccination information of every member of the public who attends the event.

- Retain the records for a period of at least 1 month.
- Food may be served.
- Masks must be worn inside and may only be removed to eat and drink when seated at a table.
- Tables must be assigned, people cannot sit at multiple tables throughout the event.
- 2 metres physical distancing must be adhered to at all times.
- A [COVID-19 Safety Plan](#) is required and must be submitted online, before the event, by the event organizer.
- The event organizer will need to have a COVID-19 Representative who will be responsible for making sure that everyone is following the rules outlined in the Safety Plan.