



REALTY SERVICES

Legal Services

Box 9000, 26 Francis St., Lindsay, Ontario, K9V 5R8

Phone: 705-324-9411 Ext. 2160 Fax: 705-324-7058

Toll Free: 1-888-822-2225

e-mail: realtyservices@kawarthalakes.ca

APPLICATION DOCK/BOATHOUSE LICENSE RENEWAL INQUIRY

Office Use Only			
Date Stamp – Date Received:	Received By:		
	Application Fee Paid (\$139.10)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Paid:
	Account No: 1-3-8510-8510 (JDE: 11450.44425)		
Requirements/checklist for complete application:			
<input type="checkbox"/> Original completed and signed Application Form			
<input type="checkbox"/> \$139.10 Application Fee (non-refundable) payable to the City of Kawartha Lakes			
<input type="checkbox"/> Updated Certificate of Insurance for your dock and/or boathouse			
<input type="checkbox"/> Photos capturing entire encroachment (dock/boathouse), showing from point of affixation to the end point (including all associated structures such as decks, railings, stairs, etc.)			
1.0–Applicant and Property Information			
Applicant's Contact Information			
Applicant	Surname:	First Name:	
Mailing Address	Street No. & Name:	Unit Number/P.O. Box, Etc.	
	Town/City:	Province	Postal Code
Contact	Phone (day):	Fax:	
	Email:		
Local Property Information (if different than above)			
Civic Address (if available)	Street No. & Name	Town/Township:	
Legal Description (if no civic address)			
Property Roll Number			

2.0 – Dock/Boathouse Details	
Dimensions (width and length)	
Materials (e.g. wooden platform with metal railing)	
Associated Structures (e.g. deck, stairs, handrails)	
3.0 – Applicant Consent	
<p>I/We, _____, being the applicant(s), hereby agree and acknowledge as follows:</p> <ol style="list-style-type: none"> 1. That this application and any supporting material - including surveys, sketches and photographs - filed with this application are public information, and form part of the public record. As public information, the applicant(s) hereby consents to the City copying and releasing the application and supporting materials for either its own use in the processing of the application or at the request of any third party. 2. I/We as applicant(s)/licensee(s) are responsible for any and all costs which are incurred by the municipality in connection to the transaction, such as the cost of any required survey drawings, city staff time fee, legal and registration costs, and any other costs which may be incurred by the municipality in connection to this application. 3. It is my/our responsibility to notify the Realty Services Department of the City of Kawartha Lakes, in writing, should I/we decide at any point to no longer proceed with this transaction. I/we confirm that any costs which are incurred by the municipality until such time as written notice to terminate the transaction is received are my/our responsibility. 4. In signing below, I/we acknowledge that I/we are the owner(s) of the dock and any associated structures on the land that I/we are applying to license. I/we acknowledge that this does not guarantee approval of the above request. I/we acknowledge that if my/our request for a Dock License is denied, the dock and associated structures must be removed at my/our sole expense. 5. By signing below I/we are confirming that I/we would like to proceed with this transaction. 	
Date	Signature
Date	Signature

The information on this form is being collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* and the *Municipal Act*, for the principle purpose of processing your application. Questions about this collection should be directed to the City Clerk or Deputy Clerk at 705-324-9411 extension 1295 or 1322.