



## **Demolition – All buildings or part thereof**

The forms listed on this application guide represent the most common required forms and may not represent all required forms relating to your project. Review of your application submission may result in a requirement for further documentation. All forms, guides and applications can be found on our [Building Permits and Guides page](#).

### **Mandatory uploads for each application:**

- Application for a Permit to Construct or Demolish (including Schedule 1 – Designer Information)
- Applicable Law Checklist
- Demolition Information Sheet
- Site Plan

**Application for a Permit to Construct or Demolish (including Schedule 1 – Designer Information)** – Complete and sign. Schedule 1 – Designer Information is filled out by the person who drafted and takes responsibility for the site plan submitted for review. This is typically done by the homeowner.

**Building and Septic Owner Authorization** – If you are apply on behalf of the owner, you and the owner, will need to complete and sign this form.

**Applicable Law Checklist** – Complete the Applicable Law Check List, if you are subject to any of the Applicable Law Authority, contact them for an approval/permit prior to submitting your application for building permit. Please see the Applicable Law Checklist Resources.

**Regional Conservation Authority Approval (If Applicable)** – if your property is subject to Conservation Authority Regulation, contact them for an approval/permit or written exemption from appropriate Conservation Authority, prior to submitting your application for building permit.

**Demolition Information Form** – Complete and sign.



**Building & Septic Division, Development Services**

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**Lot Grading and Drainage Plan or Site Plan** – A Lot Grading and Drainage Plan is required for demolition of a dwelling where there are no current plans to reconstruct. Generally, in order to accept a site plan in lieu of a Lot Grading and Drainage Plan, we must have a complete application to construct a dwelling, prior to issuing the permit for demolition. Typically new dwellings require a Lot Grading and Drainage and the current building to be demolished is show on that plan, it can be used for the demolition application.

Otherwise, a Site Plan is required to be attached.

**Other documents, such as Planning Decisions, Interpretations or**

**Correspondence.** - If you have been in contact with the Planning Department and have had a Planning Application or been provided with information that may assist in processing your application, please upload it here.