

## **Agricultural New or Addition Application Guide**

The forms listed on this application guide represent the most common required forms and may not represent all required forms relating to your project. Review of your application submission may result in a requirement for further documentation. All forms, guides and applications can be found on our [Building Permits and Guides page](#).

### **Mandatory uploads for each application:**

- Application for a Permit to Construct or Demolish (including Schedule 1 – Designer Information)
- Applicable Law Checklist
- Site Plan
- Construction Plans

**Application for a Permit to Construct or Demolish (including Schedule 1 – Designer Information)** – Complete and sign. Schedule 1 – Designer Information is filled out by the person who drafted and takes responsibility for the plans submitted for review. If the project results in a structure that exceeds 600m<sup>2</sup> in total area, the designs require a Professional Engineer and the Schedule 1 is not required in this case.

**Building and Septic Owner Authorization (If Applicant is not Owner)** – If you are applying on behalf of the owner, you and the owner, will need to complete and sign.

**Applicable Law Checklist** – Complete the Applicable Law Check List, if you are subject to any of the Applicable Law Authority, contact them for an approval/permit prior to submitting your application for building permit. Please see the Applicable Law Checklist Resources.

**Regional Conservation Authority Approval (If Applicable)** – if your property is subject to Conservation Authority Regulation, contact them for an approval/permit or written exemption from appropriate Conservation Authority, prior to submitting your application for building permit.



## Building & Septic Division, Development Services

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**Site Plan** – A Site Plan is required for all applications. See Site Plan Guide.

**Construction Plans** – Construction Plans are required for all applications. These plans may include, but are not limited to, Foundation Plan, Floor Plan, Elevation, Wall Section, Structural and/or Architectural.

Please see our [Building By-law](#) for a complete list of required plans.

**Minimum Distance Separation (If Applicable)** - The MDS formulae and guidelines are land use planning tools that determine setback distances between livestock barns, manure storages or anaerobic digesters and surrounding land uses, with the objective of minimizing land use conflicts and nuisance complaints related to odour. Demonstrating that an MDS setback can be met, may be required before a land use planning approval or building permit can be issued. Please see the [Ministry of Agriculture, Food and Agribusiness and Ministry of Rural Affairs website](#).

**Nutrient Management Plans (If Applicable)** - Resources on managing manure, biosolids and other organic material, including siting, storage, handling, anaerobic digestion and more. <https://www.ontario.ca/page/nutrient-management>

**Other documents, such as Planning Decisions, Interpretations or Correspondence.** - If you have been in contact with the Planning Department and have had a Planning Application or been provided with information that may assist in processing your application, please upload it here.